



THE MANAGEMENT HOUSE AFRICA

...Training, Research & Consultancy

RC: 759918

CORPORATE AND TRAINING PROFILE 2026

NIGERIA:

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**THE
AFRICAN
STAR**

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Website: www.themanagementhouseafrica.com



WELCOME TO 2026

This is to warmly welcome you all into the year 2026. This year holds greater promises and hopes of growth for us in Africa as the continent is poised to take over Economic Leadership of the world through a conscious and deliberate leadership focus and strategic talent management which will certainly form the bedrock of our operations this year 2026.

Strong leadership and focused oriented human capital development is a sure way to improve and expand the capacity of our workforce thereby giving you and your organization the much needed advantage to top up your game and have the leading edge in your industry.

We have been properly and strategically repositioned to serve you in a way that certainly will impact on your organization positively. It is very pertinent to state here that we are in business just because you have been there and your patronage over the years has effectively lubricated and still lubricating the wheels of our performance.

This year we are loaded, we have thoughtfully designed performance relevant courses with you and your organization specifically in mind.

I therefore, on behalf of the Management and Staff of The Management House Africa present to you. The African Star (The 2026 Training Profile) for your reading pleasure, perusal, approvals and nominations.

Welcome to your House in Africa.

Ekpoto Ekpoto Emmanuel, PhD
Chief Executive Officer

ABOUT US



The Management House Africa is an International African based Training, Development and overall Human Resources Consultancy Firm established by a group of professionals both in the academia and the professionally result oriented sector.

Our business is the business of providing training solutions to individuals and organizations, Human Resources Development, Finance, Professional Examination etc.

With a team of expert trainers and facilitators, we are poised to exceed our clients' expectations in all we do and at all times.

The qualities of our training programs are only comparable to a few and the professional standards of the training solutions we offer and the helpfulness and efficiency of our services are outstanding and well competitive.

FAQ

We are confident and have pride in the training services we provide. Clients attend our training courses for expert advice and knowledge that can be instantly implemented in the workplace. Our participants' leave with greater confidence in their ability to achieve their professional and personal goals.

We assure you that you will find trainings that meet your objectives in this profile. The following are answers to questions we are frequently asked about The Management House Africa.

What Services do you provide?

We offer wide selection of Training Programmes that take place regularly within and outside Nigeria. We can also provide all our programmes and more on an in- House basis, including Training Needs Analysis and the development of Bespoke Training Courses.

How do I book?

You can book through any of the following:

Call our telephone lines, Tel: 08033171736 & 08036426187

E-mail: managementhouseafrica@yahoo.com info@themanagementhouseafrica.com

Website: www.themanagementhouseafrica.com

How to pay?

We accept cheque, bank draft, cash or direct bank transfer. What are the components of the course fee?

All our course fee covers:

- Course material
- Coffee/Tea break
- Lunch
- Certificate
- Group photograph

Where are courses held?

Our courses are held within and outside Nigeria

How will the training be delivered?

Delegate numbers are strictly limited on each course so that there is a high level of interaction and ample opportunities to discuss individual circumstances.

The tutor's aim is to facilitate learning rather than lecture.

We have found this to be a very successful way to make our courses both relevant and memorable. They are also fun.

INTRODUCTION

The Management House Africa is an International Africanbased Training, Development and overall Human Resources Consultancy Firm established by a group of professionals both in the academia and the professionally result oriented private sector.

Our business is the business of Management, Human Resources Development, Finance, Professional Examination Training etc.

We are poised to exceed our clients' expectations in all we do and at all times, the quality of our training programs is only comparable to few and the professional standards of the training solutions we offer and the helpfulness and efficiency of our services are outstanding and well competitive.

VISION STATEMENT

To be the number one training destination in Africa

MISION STATEMENT

To provide world class training solutions with a view to induce in participants thought provoking best practiced information geared toward improved productivity.

CORE OBJECTIVES

To develop the continent human capital base with a strong bias for Transformational Leadership channeled towards improved productivity and National development.

SERVICES

Our training and development business is able to create customized training for any industry whether government or private.

Our core deliverables include:

- Training Need Analysis
- Workforce Nationalization Programme
- Workforce Development Programme
- Computer and Technical Skill Training
- Housing Development and Distribution Training
- Management and Leadership Training
- Conflict Management Training
- Training in Finance
- Team Building Skills Training
- Organizational/Employees Development Training
- Finance/Fund Mobilization Training
- Customer Service Training
- Presentation Skill Training
- Negotiation/Labour Relations Training

KEY MANAGEMENT TEAM



Dr. Ekpoto Ekpoto Emmanuel (C.E.O)



**Sir, Obi Eric Austin Bayed
(Chief Learning Advisor)**



**Dr. Charles Obochi
(Executive Director: Planning,
Research & Statistics)**



Dr. Julius Mbu Mengot
(Executive Director: Int'l Training Coordination,
South Africa)



Huzaifa A. Nakhoda
(Executive Director: Int'l Training Coordination,
Middle East)



Mr. Omada Damian
(Project Manager)

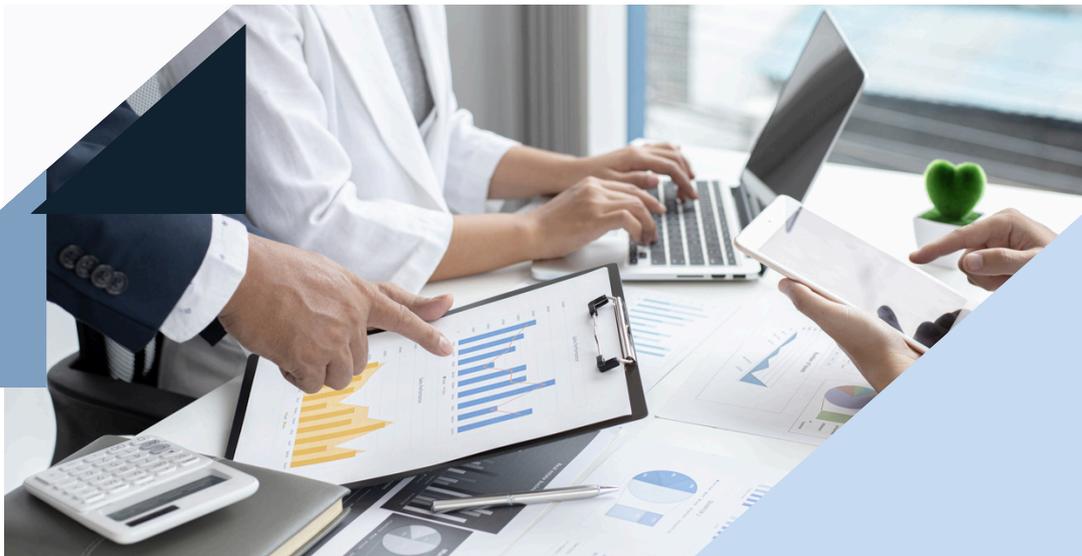


Itohan Osagie
Corporate Manager



Mr. Okeh Cosmas Chinonso
(Office Administrator)

CAPABILITY STATEMENT



The Management House Africa is an International Training Consultancy Firm with its corporate Headquarters in Pretoria, South Africa and an operational office in Abuja, Nigeria whose principals and resource team have extensive experience in Training and Human Capacity Development with core competences in Management, Finance, Marketing, Leadership and Organizational Relationship Management.

TRAINING AND DEVELOPMENT NEEDS ANALYSIS

To get full value from our wide range of programmes, we provide a comprehensive analysis services. The aim is to ensure the training and development of people in organizations contributes to that organization achieving its goals and targets.

Our 5 stage approach involves

Stage 1:

- Establishing the key priorities for the organization
- Understanding the goals and targets
- Taking the view from the top current broad training and development needs
- Reviewing existing data-performance review/appraisals, for example.

Stage 2:

Looking at the training and development needs of teams within the organization using stage 1 as a backup

Stage 3:

- Using stage 1 & 2 as backup
- Surveying the T&D needs of individual, using appropriate survey techniques
- Challenging individuals on their needs to ensure that they align with what the organization wants to achieve.

step 4:

- Conducting individual meetings to agree on individual precise training and development needs and how they might be met.
- Determining criteria by which agreed action to meet training and development needs will be evaluated when learning is applied to the work place.

Step 5

- Collating the data into an overall training and development needs analysis
- Making recommendations about the best way to meet those needs, matching them to our programmes where appropriate.
- Feeding the recommendations back
- Agreeing on a training and development plan.
- Making recommendations for the follow-up on training and development activity to ensure that learning is transferred to performance.
- Making recommendations for the evaluation of the effectiveness of training and development resulting from the plan. Our approach ensures that the investment in human development is maximized and that the most appropriate methods of training and development are used. We don't hesitate to recommend ways of developing people that don't involve off the job training. If that is the best way of a person's learning and becoming more effective.

2026 WORKSHOP/TRAINING PROGRAMME SCHEDULE

(A). LOCAL PROGRAMMES

S/N	COURSE TITLE	DATE	DURATION	AMOUNT (₦)	VENUE
1.	Practical Artificial Intelligence Workshop for Secretaries, Personal Assistants and Admin Officers	23 rd – 27 th March, 2026	5days	3500,000	Abuja
2.	Workshop on Operational Excellence and Strategy for Optimal Performance	6 th – 10 th April, 2026	5days	350,000	Keffi
3.	Workshop on Scenario Planning and Innovation	25 th – 29 th May, 2026	5days	400,000	Lagos
4.	Strategic Workshop on Transformational Leadership and Good Governance in the Age of A.I	8 th – 12 th June, 2026	5days	400,000	Port-Harcourt
5.	Public Sector Accounting & Treasury Management Workshop for Organizational Growth	13 th – 17 th July, 2026	5 days	400,000	Uyo
6	Practical Artificial Intelligence Workshop for Secretaries, Personal Assistants and Admin Officers	20 th – 24 th July, 2026	5 days	400,000	Kaduna
7.	Practical Retirement Planning Bootcamp	10 th – 14 th August, 2026	5 days	350,000	Abuja
8.	Climate Change & Environmental Management Workshop	14 th – 18 th September, 2026	5 days	400,000	Lagos
9.	Strategic Management Development Workshop for Secretaries, Personal Assistants and Admin Officers	12 th – 16 th October, 2026	5 days	400,000	Kaduna
10	Practical Retirement Planning Bootcamp	19 th – 23 rd Oct., 2026	5 days	350,000	Abuja

11.	Workshop on Financial Governance and Strategic Decision Making for Financial Managers in the Public Sector	16 th – 20 th November, 2026	5 days	350,000	Abuja
12.	Workshop on Effective Procurement & Contract Management in the Public Sector.	23 rd – 27 th November, 2026	5 days	400,000	Lagos
13	Strategic Management Development Workshop for Secretaries, Personal Assistants and Admin Officers	30 th Nov., – 4 th Dec., 2026	5 days	350,000	Abuja
14	Workshop on Financial Management and Public Sector Accounting for Organizational Growth	7 th – 11 th December, 2026	5 days	350,000	Abuja
15.	Workshop on Effective Procurement & Contract Management in the Public Sector.	14 th – 18 th December, 2026	5 days	350,000	Abuja

(B). INTERNATIONAL PROGRAMMES

S/N	COURSE TITLE	DATE	DURATION	AMOUNT(\$)	VENUE
1.	International Sustainable Procurement, Contract Management and Budgeting Workshop for Procurement Policy Makers	6 th – 10 th April, 2026	5days	1,700	Kigali, Rwanda
2	International Masterclass on Effective Financial Governance and Strategic Decision Making for Financial Managers in the Public Sector.	11 th – 15 th May, 2026	5days	1,700	Dar es Salaam, Tanzania
3.	International Strategic Retreat on Cross-Functional Collaboration for Problem Solving: A Team Bonding Initiative for Energy Professionals	8 th – 12 th June, 2026	5days	2,000	Doha, Qatar

4.	International Masterclass on E-Government, Strategic Leadership and Good Governance for Public Sector Leaders and Policy Makers	22 nd – 26 th June, 2026	5days	2,000	Manchester, U.K
5.	International Workshop on Strategic Leadership Development for Healthcare Executives & Administrators	6 th – 10 th July, 2026	5days	2,000	Doha, Qatar
6.	International Workshop on Global Perspectives in Collective Bargaining and Labour Management for Leaders (Artificial Intelligence Perspective)	27 th – 31 st July, 2026	5 days	2,000	Manchester, U.K
7.	International Masterclass on Scenario Planning and Strategic Foresight	3 rd – 7 th August, 2026	5 days	1,700	Kigali, Rwanda
8.	International Modern Leadership and Good Governance Masterclass for Legal Practitioners	25 th – 29 th May, 2026	5 days	1,700	Manchester, U.K
9.	International Masterclass on Effective Risk Governance and Strategic Decision Making	21 st – 25 th September, 2026	5 days	2,000	Doha, Qatar
10.	International Workshop Strategic Communication, Risk Management and Decision Making for Executive Assistants, Secretaries, Admin and Technical Aids in the Financial and Regulatory Institutions	28 th September – 2 nd October, 2026	5 days	2,000	Doha, Qatar
11.	International Masterclass on Public Sector Innovation, Strategic Leadership and Good Governance for Public Sector Leaders	12 th – 16 th October, 2026	5 days	1,700	Dar es Salaam, Tanzania

12.	International Masterclass on Sustainable Human Resources Development and Artificial Intelligence (A.I) mastery for Secretaries, Personal Assistants and Admin Officers	26 th – 30 th October, 2026	5 days	1,700	Kigali, Rwanda
13	International Masterclass on Tertiary Institution Governance and Strategic Leadership for Tertiary Institution Leaders and Governing Council Members	1 st – 5 th November, 2026	5 days	2,000	Doha, Qatar
14.	International Strategic Leadership and Management Development Masterclass for Top Admin Officers, Secretaries and Personal Assistants	25 th – 29 th May, 2026	5 days	1,700	Manchester, U.K
15.	International Masterclass on Scenario Planning and Strategic Leadership for Senior Security Personnel	30 th Nov., – 4 th Dec., 2026	5 days	2,000	England, U.K
16.	The Strength of the African Women Conference: The Role of African Women in Shaping Governance	7 th – 11 th December, 2026	5 days	1,700	Kigali, Rwanda
17.	International Strategic Leadership and Management Development Masterclass for Top Admin Officers, Secretaries and Personal Assistants	14 th – 18 th December, 2026	5 days	1,700	Kigali, Rwanda
18	International Sustainable Procurement, Contract Management and Budgeting Workshop for Procurement Policy Makers	14 th – 18 th December, 2026	5days	1,700	Kigali, Rwanda

LOCAL PROGRAMMES

PRACTICAL ARTIFICIAL INTELLIGENCE (AI) WORKSHOP FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS

PREAMBLE

As we stand at the edge of a new era driven by technological advancements, the roles of Secretaries, Personal Assistants, and Admin Officers are evolving at an unprecedented pace. The proliferation of Artificial Intelligence (A.I) is reshaping the way we work, presenting both challenges and opportunities for professionals in administrative roles.

It is on the strength of the above that this workshop is designed to take an exploratory journey into the realm of practical Artificial Intelligence domain with a view to equipping participants with contemporary skills necessary for improved productivity.

WORKSHOP OBJECTIVES

The objective of this workshop is to provide participants with a practical understanding of Artificial Intelligence (A.I) and its application in the workplace. At the end of this workshop, participants will, amongst other things:

- Understand the basic concepts of Artificial Intelligence (A.I) and its application to work.
- Explore various Artificial Intelligence (A.I) tools and learn how to select relevant tools for their individual work situations.
- Understand how to fully integrate Artificial Intelligence (A.I) into their daily workflow.

WORKSHOP FOCUS

- Introduction to Artificial Intelligence (A.I)
- DeepSeek and its applications
- Chat GPT and its applications
- Chat GPT plugins and extensions
- Alternatives to Chat GPT (Bard & Bing)
- Images and Artificial Intelligence (A.I)
- Using Artificial Intelligence (A.I) at work
- Case studies and practical examples

TARGET AUDIENCE

- Secretaries
- Personal Assistants
- Admin Officers

BENEFITS FOR PARTICIPANTS

• Gain practical knowledge of A.I tools and applications relevant to administrative and secretarial roles.

- Learn how to leverage A.I to enhance efficiency and productivity.
- Network and share experiences with professionals in similar roles.

WORKSHOP DURATION

The workshop will be held over 5day combining theoretical sessions with hands-on practical exercises to ensure participants gain both knowledge and skills.

LOCATION: Asokoro, Abuja

DATE: Monday 23rd – Friday 27th March, 2026

COST: N350, 000.00 (Three Hundred and Fifty Thousand Naira Only) per delegate.

This fee covers the following:

- Workshop registration
- Tea/Coffee Break
- Lunch break
- Lectures
- Workshop bag and the materials
- Group photograph
- Certification

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

1. WORKSHOP ON OPERATIONAL EXCELLENCE AND STRATEGY FOR OPTIMAL PERFORMANCE

PREAMBLE

The world is evolving on daily basis and therefore corporate organizations should seek for a better ways of providing quality and excellent services in order to sustain and increase its clients.

The essence of Operational Excellence is an operational culture that achieves long-term sustainable growth and performance development by enhancing employee empowerment and motivation.

This workshop is designed for employees wishing to transform their organizations through strategy and culture, and through the application of operational excellence approach, methodologies and processes.

WORKSHOP OBJECTIVES

At the end of this workshop, participants will be able to:

- Prioritise and link improvement activities to achieve the organisation's strategic objectives
- Manage projects and work processes to improve effectiveness and efficiency of business operations
- Implement Lean Organization principles, methodologies to achieve key operational excellence goals – easier, better, faster, and cheaper.

WORKSHOP FOCUS

- Lean thinking philosophy: Tool for Operational Excellence
- Operational Excellence
- Cultural leadership
- Managing people for sustainable result
- Strategic change management
- Team work and leadership skills
- Case study analysis

Date: Monday 6th – Friday 10th April, 2026

Location: Keffi, Nasarawa State

Course fee: N350,000.00 (Three Hundred and Fifty Thousand Naira Only) per participant, this covers:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Tea/Coffee Break
- Lunch Break
- Group Photograph
- Certification

PAYMENT ADVICE:

Registration is expected to be followed with payment of the sum to:

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Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort Code: 082081335

WORKSHOP ON SCENARIO PLANNING AND INNOVATION

PREAMBLE

In today's fast-paced and ever-changing organizational landscape, organizations must stay ahead of the curve to remain competitive and relevant.

Scenario planning and innovation are crucial tools for navigating uncertainty and unlocking growth opportunities.

This workshop will explore the art of scenario planning, equipping participants with the skills to anticipate and prepare for multiple futures, and ignite innovation to drive organizational success.

Through interactive sessions, high-level case studies, and peer-to-peer discussions, participants will gain practical insights and tools on how to handle complex situations.

WORKSHOP OBJECTIVE:

By the end of this workshop, participants will have acquired advanced skills and knowledge in scenario planning and strategic leadership, enabling them to:

- Develop and apply scenario planning techniques
- Enhance their strategic leadership capabilities to drive organizational resilience and adaptability
- Strengthen their decision-making frameworks to navigate complex security challenges
- Foster collaboration and knowledge-sharing with peers and expert facilitators to stay ahead of evolving security risks

WORKSHOP OUTLINE:

- Strategic Leadership
- Scenario Planning
- Strategic Decision-Making
- Lean Thinking Philosophy
- Managing People in the Organizational Value Chain
- Team Bonding Techniques
- Case Study Analysis

METHODOLOGY

The masterclass will be highly interactive, with a combination of lectures, discussions, case studies and group exercises.

Participants will have the opportunity to share their experiences, ask questions and learn from each other.

DATE: Monday 25th – Friday 29th May, 2026.

LOCATION: Ikeja, Lagos State

COURSE FEE: N400,000 (Four Hundred Thousand Naira) Per Participant. This fee covers:

- Course registration
- workshop materials
- Tea/coffee break
- Lunch break
- Certification
- Group photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

ACCOUNT DETAILS

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Account Number: 1005481115 (Naira)

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STRATEGIC WORKSHOP ON TRANSFORMATIONAL LEADERSHIP AND GOOD GOVERNANCE IN THE AGE OF ARTIFICIAL INTELLIGENCE (A.I)

PREAMBLE

Public sector leaders and policymakers are the architects of change and drivers of progress in any nation most especially at this age of Artificial Intelligence (A.I).

As leaders you are tasked with navigating complex challenges, driving innovation, and delivering results that impact citizens.

As Artificial Intelligence (A.I) transforms governance landscape leaders face new challenges and responsibilities.

This international workshop is specially designed to bring together global leaders from different institutions and organizations to explore the intersection of ethical governance and artificial intelligence.

WORKSHOP OBJECTIVE:

The prime objective of this international workshop is to equip leaders with knowledge, frameworks, and strategies to navigate AI's impact on governance, ensuring ethical, transparent, and accountable decision-making.

WORKSHOP FOCUS

- A.I Tools for Effective Leadership
- A.I and Good Governance
- Lean Thinking Philosophy
- Redefining Leadership in the Age of A.I
- Strategic Decision Making and Problem Solving
- Practical A.I Session
- Global Case Studies

EXPECTED OUTCOMES:

- Enhanced understanding of AI's governance implications
- Practical strategies for ethical AI adoption
- Networks for collaboration on AI governance

DELIVERY METHODOLOGY

- Lectures
- Group exercise
- Case studies

LOCATION: Port-Harcourt, Rivers State

DATE: Monday 8th – Friday 12th June, 2026

COST: N400,000 (Four Hundred Thousand Naira Only) per delegate.

The cost covers:

- Course Registration
- Briefcase
- workshop Materials
- Tea/Coffee Break
- Lunch Break
- Certification
- Group Photograph

PAYMENT ADVICE

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PUBLIC SECTOR ACCOUNTING & TREASURY MANAGEMENT WORKSHOP FOR ORGANIZATIONAL GROWTH

PREAMBLE

Financial planning and treasury management may just be the toughest and most demanding job in any organization due largely to the promise that proper financial planning lubricates the wheel of every organizational success story.

As financial manager, you are a key player in the organizational strategy and development, performance management and accountability and compliance management.

This workshop is therefore thoughtfully designed to help you understand and excel in both your strategic and tactical roles as a treasury and financial manager.

WORKSHOP OBJECTIVE:

At the end of this workshop, participants are expected to:

- Discover how to align finance operations with organization's strategic vision
- Partner with line officer for better organizational results
- Express enhanced relationship with other major players in the organization and the financial community
- Master proven technique for managing financial risk

WORKSHOP FOCUS

- Financial Management: An overview
- Financial Reporting Standard
- Fraud Management and Control
- Asset Management and Control
- Treasury and Corporate Cash Management
- Intuitive Financial Decision
- Cost Control and Reduction Management in Public Spending
- Case Studies Analysis

DELIVERY METHODOLOGY

- Lectures
- Group exercise
- Case studies

LOCATION: Uyo, Akwa-Ibom State

DATE: Monday 13th – Friday 17th July, 2026

COST: N400,000 (Four Hundred Thousand Naira Only) per delegate.

The cost covers:

- Course Registration
- Briefcase
- workshop Materials
- Tea/Coffee Break
- Lunch Break
- Certification
- Group Photograph

PAYMENT ADVICE

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Bank: Keystone Bank

Account Number: 1005481115 (Naira)

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PRACTICAL ARTIFICIAL INTELLIGENCE (AI) WORKSHOP FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS

PREAMBLE

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WORKSHOP OBJECTIVES

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WORKSHOP FOCUS

- Introduction to Artificial Intelligence (A.I)
- DeepSeek and its applications
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- Chat GPT plugins and extensions
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TARGET AUDIENCE

- Secretaries
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BENEFITS FOR PARTICIPANTS

- Gain practical knowledge of A.I tools and applications relevant to administrative and secretarial roles
- Learn how to leverage A.I to enhance efficiency and productivity.
- Network and share experiences with professionals in similar roles.

WORKSHOP DURATION

The workshop will be held over 5day combining theoretical sessions with hands-on practical exercises to ensure participants gain both knowledge and skills.

LOCATION: Kaduna, Kaduna State

DATE: Monday 20th – Friday 24th July, 2026

COST: N400, 000.00 (Four Hundred Thousand Naira Only) per delegate.

This fee covers the following:

- Workshop registration
- Tea/Coffee Break
- Lunch break
- Lectures
- Workshop bag and the materials
- Group photograph
- Certification

PAYMENT ADVICE:

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PRACTICAL RETIREMENT PLANNING OOTCAMP

RATIONALE:

Retirement is a significant stage in the human career life that involves significant changes to one's life, change in life as it relates to change in income level and pattern, change in the use of time, change in relationship with friends, family and society. With or without these changes as long as you live an active life, retirement must come either willingly or statutorily.

Retirement provides an opportunity to harvest from one's long life of active input in productive endeavour whether in the private or public practice, but the challenge is that pre-retired men and women really don't take time to plan so as to be able to take advantage of the enormous benefits in the retirement world and harvest from their past effort, hence the need for this retirement boot camp designed to show pre-retired and newly retired persons step by step techniques for harvesting from past effort.

OBJECTIVES OF THE BOOT CAMP

At the end of this insightful and result oriented retirement boot camp, participants (pre-retired or newly retired) will be able to:

- Break through the prism and stereotype associated with ageing and retirement.
- See and appreciate the benefit of their new or soon to be status.
- Create a bespoke way towards a meaningful and fulfilling life at retirement.
- Highlight and be more conscious of their strength and competences at retirement and redirect same for post-retirement harvest.

BOOT CAMP FOCUS

- A transition to the new world: Retire with knowledge
- Harvest not Invest in Retirement (A step by step guide)
- Ending and beginning again
- The problems and opportunities in retirement
- Financial planning and opportunities
- Investment opportunities/challenges
- Group activities
- Project
- Source of funding for retirement business
- Retirement business ideas

WHO SHOULD ATTEND

This retirement boot camp is designed for:

- Newly retired persons.
- Soon to be retired persons (with about five or less years to retirement).

LOCATION: Asokoro, Abuja

DATE: Monday 10th – Friday 14th August, 2026

COST: N350, 000.00 (Three Hundred and Fifty Thousand Naira Only) per delegate.

This cost covers the following:

- Tea/Coffee Break
- Lunch break
- Lecture
- Practical business case studies
- Business networking
- Group photograph
- Certification
- Business Mentoring.

PAYMENT ADVICE:

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CLIMATE CHANGE & ENVIRONMENTAL MANAGEMENT WORKSHOP

PREAMBLE

Climate change poses significant risks and opportunities for organizations, communities, and ecosystems.

Effective environmental management is crucial for mitigating impacts, ensuring sustainability, and driving innovation.

This workshop equips participants with the knowledge and skills to address climate change challenges, implement best practices, and enhance environmental stewardship.

WORKSHOP OBJECTIVES

Understand climate change science, impacts, and global responses

- Develop strategies for climate risk management and adaptation
- Implement effective environmental management systems and best practices
- Enhance sustainability and drive innovation in operations and supply chains
- Align environmental management with business objectives and SDGs

WORKSHOP FOCUS

- An overview of climate change
- Climate risk assessment and management
- Environmental management systems
- Sustainable practices and innovation
- Case studies and best practices in environmental management

LOCATION: Ikeja, Lagos State

DATE: Monday 14th – Friday 18th
September, 2026

COST: N400, 000.00 (Four Hundred
Thousand Naira Only) per delegate.

This cost covers the following:

- Tea/Coffee Break
- Lunch break
- Lecture
- Group photograph
- Certification

PAYMENT ADVICE:

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MANAGEMENT HOUSE AFRICA
ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT
HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

STRATEGIC MANAGEMENT DEVELOPMENT WORKSHOP FOR SECRETARIES, PERSONAL ASSISTANTS, SPECIAL ASSISTANTS AND ADMIN OFFICERS

PREAMBLE:

Achieving superior performance in a dynamic business environment depends greatly on the quality of human resources available and their ability to blend with contemporary ways of doing things.

This workshop is therefore designed to expose participants to the relevant management techniques and skills that will enable them to operate as effective and efficient Secretaries, Personal Assistants, Special Assistants and Admin Officers.

WORKSHOP OBJECTIVES:

At the end of the workshop, participants will be able to:

- Identify the Roles and Responsibilities of Secretaries, Personal Assistants, Special Assistants and Admin officers
- Apply Modern Management Skills
- Building effective team work
- Give optimum support to their bosses and relate positively with other colleagues and the general public

COURSES CONTENTS

- Modern Management Principle: An Overview
- The Role of Personal Assistant, Secretary, Special Assistants and Admin Officers in an organization
- Effective Time Management
- The Management of Change in an Organization
- Improving Service Delivery in the Public Sector
- Lean thinking philosophy
- Human Relation at Work
- Code of Conduct & Work Ethics
- Enhancing organizational efficiency
- Leadership and Motivation
- Managing people in a Value Chain
- Nominal Role, Database Management & Modern Technology

TARGET PARTICIPANTS

- Personal Assistants
- Special Assistants
- Top Secretaries
- Protocol Officers
- Admin Officers

Date: Monday 12th – Friday 16th October, 2026

Location: Kaduna, Kaduna State.

Course fee: N400, 000.00 (Four Hundred Thousand Naira Only) per delegate. This covers:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Tea/Coffee Break
- Lunch Break
- Certification
- Group Photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

PRACTICAL RETIREMENT PLANNING OOTCAMP

RATIONALE:

Retirement is a significant stage in the human career life that involves significant changes to one's life, change in life as it relates to change in income level and pattern, change in the use of time, change in relationship with friends, family and society. With or without these changes as long as you live an active life, retirement must come either willingly or statutorily.

Retirement provides an opportunity to harvest from one's long life of active input in productive endeavour whether in the private or public practice, but the challenge is that pre-retired men and women really don't take time to plan so as to be able to take advantage of the enormous benefits in the retirement world and harvest from their past effort, hence the need for this retirement boot camp designed to show pre-retired and newly retired persons step by step techniques for harvesting from past effort.

OBJECTIVES OF THE BOOT CAMP

At the end of this insightful and result oriented retirement boot camp, participants (pre-retired or newly retired) will be able to:

- Break through the prism and stereotype associated with ageing and retirement.
- See and appreciate the benefit of their new or soon to be status.
- Create a bespoke way towards a meaningful and fulfilling life at retirement.
- Highlight and be more conscious of their strength and competences at retirement and redirect same for post-retirement harvest.

BOOT CAMP FOCUS

- A transition to the new world: Retire with knowledge
- Harvest not Invest in Retirement (A step by step guide)
- Ending and beginning again
- The problems and opportunities in retirement
- Financial planning and opportunities
- Investment opportunities/challenges
- Group activities
- Project
- Source of funding for retirement business
- Retirement business ideas

WHO SHOULD ATTEND

This retirement boot camp is designed for:

- Newly retired persons.
- Soon to be retired persons (with about five or less years to retirement).

LOCATION: Asokoro, Abuja

DATE: Monday 19th – Friday 23rd October, 2026

COST: N350, 000.00 (Three Hundred and Fifty Thousand Naira Only) per delegate.

This cost covers the following:

- Tea/Coffee Break
- Lunch break
- Lecture
- Practical business case studies
- Business networking
- Group photograph
- Certification
- Business Mentoring.

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

WORKSHOP ON FINANCIAL GOVERNANCE AND STRATEGIC DECISION MAKING FOR FINANCIAL MANAGERS IN THE PUBLIC SECTOR

PREAMBLE

In today's complex and rapidly changing financial landscape, effective financial governance and strategic decision making are crucial for financial institutions to maintain stability, ensure compliance, and drive growth.

Effective financial governance and strategic decision making are essential for identifying, assessing, and mitigating risks that could impact the financial stability of the institution.

However, financial governance and strategic decision making are not just about avoiding risks; they are also about seizing opportunities and driving growth.

This workshop is designed to equip participants with the knowledge, skills and competencies necessary to implement effective financial governance and strategic decision making.

WORKSHOP OBJECTIVES

By the end of this workshop, participants will be able to:

- Understand the principles and practices of effective risk governance
- Develop and implement strategic decision-making models and frameworks
- Identify, assess and mitigate risks that could impact the financial stability of the financial institutions
- Develop and implement effective risk management strategies and frameworks
- Build and maintain effective relationships with stakeholders.

WORKSHOP OUTLINE

- Risk Governance
- Strategic Decision-Making
- Risk Management Strategies
- Effective Risk Communication and Stakeholders Management
- Scenario Planning
- Lean Thinking Philosophy
- Strategic Leadership
- Case Studies Analysis

TARGET AUDIENCE

- Financial Managers
- Supervisors
- Risk managers and analysts
- Compliance officers
- Other professionals involved in risk management and decision making

METHODOLOGY

The masterclass will be highly interactive, with a combination of lectures, discussions, case studies and group exercises.

Participants will have the opportunity to share their experiences, ask questions and learn from each other.

DATE: Monday 16th – Friday 20th November, 2026.

LOCATION: Asokoro, Abuja.

COST: N350, 000.00 (Three Hundred and Fifty Thousand Naira Only) per delegate.

This cost covers the following:

- Tea/Coffee Break
- Lunch break
- Lecture
- Practical business case studies
- Business networking
- Group photograph
- Certification
- Business Mentoring.

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

WORKSHOP ON PROCUREMENT BEST PRACTICE & CONTRACT MANAGEMENT IN THE PUBLIC SECTOR

PREAMBLE:

Effective Procurement and contract management has strategically emerged as the proven way of getting value for money and ensuring just in time performance in purchasing needed items, works and services for operational use.

In getting the best value for money conscious and professionalized procurement plans must be in alignment with the periodic budget for the overall purpose of achieving effectiveness in procurement and its management.

The world today is getting smaller by internationalization and globalization in all its operations and the need to stand tall in strategic procurement and sourcing is steadily becoming the norms and this masterclass is strategically designed to induce in participant best practiced global procurement skills and techniques.

WORKSHOP OBJECTIVES

At the end of this masterclass, participants will be able to:

- Key into national policy on procurement and contract management
- Use skills acquired to identify fraud in procurement and contract management line
- Participate effectively in the e-community
- Understanding the detailed concept of globalization and procurement management.

PROGRAMME FOCUS

- National procurement laws: A comparative study
- Strategic procurement plans
- Due process and international practices in procurement management and control
- Pure negotiation
- Strategic sourcing: Pre-qualifying and selecting the right source
- International procurement/ economic consideration associated with procurement
- Managing people in the procurement value chain
- Global procurement standard

TARGET PARTICIPANT

- Procurement officers
- Store managers
- Inventory planners
- Internal auditors
- Legal officers
- Principal account officers

DATE: Monday 23rd – Friday 27th November, 2026

LOCATION: Ikeja, Lagos State

COURSE FEE: N400,000.00 (Four Hundred Thousand Naira Only) per delegate.

This fee covers the following:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Tea/Coffee Break
- Lunch Break
- Certification
- Group Photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

STRATEGIC MANAGEMENT DEVELOPMENT WORKSHOP FOR SECRETARIES, PERSONAL ASSISTANTS, SPECIAL ASSISTANTS AND ADMIN OFFICERS

PREAMBLE:

Achieving superior performance in a dynamic business environment depends greatly on the quality of human resources available and their ability to blend with contemporary ways of doing things.

This workshop is therefore designed to expose participants to the relevant management techniques and skills that will enable them to operate as effective and efficient Secretaries, Personal Assistants, Special Assistants and Admin Officers.

WORKSHOP OBJECTIVES:

At the end of the workshop, participants will be able to:

- Identify the Roles and Responsibilities of Secretaries, Personal Assistants, Special Assistants and Admin officers
- Apply Modern Management Skills
- Building effective team work
- Give optimum support to their bosses and relate positively with other colleagues and the general public

COURSES CONTENTS

- Modern Management Principle: An Overview
- The Role of Personal Assistant, Secretary, Special Assistants and Admin Officers in an organization
- Effective Time Management
- The Management of Change in an Organization
- Improving Service Delivery in the Public Sector
- Lean thinking philosophy
- Human Relation at Work
- Code of Conduct & Work Ethics
- Enhancing organizational efficiency
- Leadership and Motivation
- Managing people in a Value Chain
- Nominal Role, Database Management & Modern Technology

TARGET PARTICIPANTS

- Personal Assistants
- Special Assistants
- Top Secretaries
- Protocol Officers
- Admin Officers

Date: Monday 30th November – Friday 4th December, 2026

Location: Asokoro, Abuja.

Course fee: N350, 000.00 (Three Hundred and Fifty Thousand Naira Only) per delegate. This fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Tea/Coffee Break
- Lunch Break
- Certification
- Group Photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

WORKSHOP ON FINANCIAL MANAGEMENT AND PUBLIC SECTOR ACCOUNTING FOR ORGANIZATIONAL GROWTH

PREAMBLE:

Many public sector organizations have been able to achieve the goals for which they were established. Huge public resources have been spent without adding value to the nation's development process.

Against the background and particularly in the light of current reforms, there is intensive pressure on public enterprise managers to effect the much needed change and to become more prudent in the management of public fund.

Managers of public sector finance are particularly required to develop the competence to advise their organizations on financial plans, prepare budgets and manage their funds effectively to achieve set goals.

This workshop has been designed to enhance the competence of participants to manage their organizations as well as personal financial resources effectively.

WORKSHOP OBJECTIVES:

At the end of the workshop, participants will be able to:

- Identify the various sources of funds available to public sector organizations
- Examine the problem associated with the public sector financing and proffer solutions
- Analyze and interpret micro and macroeconomics policies of government as they effect financial planning in the public sector
- Administer public funds judiciously to achieve organizational set goals and objectives
- Effectively manage public sector funds
- Prepare financial plans and budget to appropriately direct activities in the public sector.

WORKSHOP OUTLINES

- Public sector accounting: An overview
- Responsibilities and functions of government finance managers and officers
- Budgeting and budgetary control in the public sector
- Financial control measure in the public sector
- Sources and administration of public funds
- Managing people in the value chain
- Fraud and its preventive measures in the public sector organization

TARGET PARTICIPANTS

- Directors of Finance
- Heads of Account Division
- Accountants in Federal and State Ministries, Parastatals, Agencies and Corporation
- Budget Officers in Public Sector Organizations
- Treasurers and Accountants in the Local Government Councils
- Internal Auditors
- Consultants and Advisers in Public Sector Organizations

Date: Monday 7th – Friday 11th December, 2026

Location: Asokoro, Abuja.

Course fee: N350, 000.00 (Three Hundred and Fifty Thousand Naira Only) per delegate. This fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Tea/Coffee Break
- Lunch Break
- Certification
- Group Photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

WORKSHOP ON PROCUREMENT BEST PRACTICE & CONTRACT MANAGEMENT IN THE PUBLIC SECTOR

PREAMBLE:

Effective Procurement and contract management has strategically emerged as the proven way of getting value for money and ensuring just in time performance in purchasing needed items, works and services for operational use.

In getting the best value for money conscious and professionalized procurement plans must be in alignment with the periodic budget for the overall purpose of achieving effectiveness in procurement and its management.

The world today is getting smaller by internationalization and globalization in all its operations and the need to stand tall in strategic procurement and sourcing is steadily becoming the norms and this masterclass is strategically designed to induce in participant best practiced global procurement skills and techniques.

WORKSHOP OBJECTIVES

At the end of this masterclass, participants will be able to:

- Key into national policy on procurement and contract management
- Use skills acquired to identify fraud in procurement and contract management line
- Participate effectively in the e-community
- Understanding the detailed concept of globalization and procurement management.

PROGRAMME FOCUS

- National procurement laws: A comparative study
- Strategic procurement plans
- Due process and international practices in procurement management and control
- Pure negotiation
- Strategic sourcing: Pre-qualifying and selecting the right source
- International procurement/ economic consideration associated with procurement
- Managing people in the procurement value chain
- Global procurement standard

TARGET PARTICIPANT

- Procurement officers
- Store managers
- Inventory planners
- Internal auditors
- Legal officers
- Principal account officers

DATE: Monday 14th – Friday 18th
December, 2026

LOCATION: Asokoro, Abuja

COURSE FEE: N350,000.00 (Three
Hundred and Fifty Thousand Naira Only)
per delegate.

This fee covers the following:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Tea/Coffee Break
- Lunch Break
- Certification
- Group Photograph

PAYMENT ADVICE:

All payment should be made into THE
MANAGEMENT HOUSE AFRICA
ACCOUNT as follows:

ACCOUNT DETAILS:

Name of account: THE MANAGEMENT
HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL PROGRAMMES

INTERNATIONAL SUSTAINABLE PROCUREMENT, CONTRACT MANAGEMENT AND BUDGETING WORKSHOP FOR PROCUREMENT POLICY MAKERS (KIGALI, RWANDA)

PREAMBLE:

Effective Procurement and contract management has strategically emerged as the proven way of getting value for money and ensuring just in time performance in purchasing needed items, works and services for operational use.

In getting the best value for money conscious and professionalized procurement plans must be in alignment with the periodic budget for the overall purpose of achieving effectiveness in procurement and its management.

The world today is getting smaller by internationalization and globalization in all its operations and the need to stand tall in strategic procurement and sourcing is steadily becoming the norms and this workshop is strategically designed to induce in participant best practiced global procurement skills and techniques.

WORKSHOP OBJECTIVES

At the end of this workshop, participants will be able to:

- Key into national policy on procurement and contract management
- Use skills acquired to identify fraud in procurement and contract management line
- Participate effectively in the e-community
- Understand the detailed concept of globalization and procurement management.

WORKSHOP FOCUS

- E-procurement: Implementation strategy
- Strategic procurement plans
- Due process and international practices in procurement management and control
- Sustainable procurement policy and strategy
- Procurement and power of intuition
- Strategic sourcing: Pre-qualifying and selecting the right source
- Global procurement standard
- Case study analysis

TARGET PARTICIPANT

For top officers in both the private and public sector of the economy saddled with the responsibilities of designing and implementing procurement decisions.

DATE: Monday 6th August – Friday 10th April, 2026

VENUE: M Hotel, Kigali, Rwanda

Course fee: \$1,700.00 (One Thousand Seven Hundred U.S Dollars Only) per participant.

The fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- Visit to Kigali Genocide Memorial
- Certification
- Group Photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL WORKSHOP ON EFFECTIVE FINANCIAL GOVERNANCE AND STRATEGIC LEADERSHIP FOR FINANCIAL MANAGERS (DAR ES SALAAM, TANZANIA)

PREAMBLE

In today's complex and rapidly changing financial landscape, effective financial governance and strategic leadership are crucial for ensuring the sustainability and success of organizations.

Financial managers play a vital role in driving financial performance, managing risk, and providing strategic insights to support informed decision-making.

This international workshop is designed to bring together financial managers and leaders from different organizations to share best practices, explore the latest trends and innovations, and develop the skills and knowledge needed to excel in their roles.

WORKSHOP OBJECTIVES:

- Equip financial managers with the knowledge and skills needed to drive financial performance and sustainability
- Foster a network of peers and experts in financial governance and leadership
- Provide a platform for sharing best practices and experiences in financial management and leadership

WORKSHOP OUTLINE:

- Financial governance
- Strategic financial planning decision making
- Financial leadership and communication
- Lean thinking philosophy
- Scenario planning
- Tough decision
- Case study analysis

TARGET AUDIENCE:

- Financial managers and leaders
- Internal auditors
- Senior accountants

LOCATION: Dar es Salaam, Tanzania

DATE: Monday 11th – Friday 15th May, 2026

COST: \$1,700.00 (One Thousand, Seven Hundred U.S Dollars Only) per delegate.

The fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Material
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- Visit to Kigali Genocide Memorial
- City tour of Kigali
- Certification
- Group Photograph

PAYMENT ADVICE

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK.

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

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Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL STRATEGIC RETREAT ON CROSS-FUNCTIONAL COLLABORATION FOR PROBLEM SOLVING: A TEAM BONDING INITIATIVE FOR ENERGY PROFESSIONALS (DOHA, QATAR)

PREAMBLE:

In today's complex and rapidly evolving energy landscape, effective collaboration and problem-solving are crucial for driving innovation, improving efficiency, and achieving business objectives.

Energy professionals face numerous challenges that require diverse perspectives, expertise, and collaboration across functions.

This international strategic retreat is designed to bring together energy professionals from various backgrounds and disciplines to foster cross-functional collaboration, enhance problem-solving skills, and promote team bonding.

OBJECTIVES:

- Foster cross-functional collaboration and knowledge sharing among energy professionals
- Enhance problem-solving skills through interactive workshops and case studies
- Promote team bonding and build strong relationships among participants
- Develop strategies for effective collaboration and communication in the energy industry

KEY FOCUS AREAS:

- Cross-functional collaboration and communication
- Problem-solving and decision-making
- Team building and leadership
- Innovation and creativity in the energy industry

TARGET AUDIENCE:

- Energy professionals from various disciplines (technical, commercial, operational)
- Team leaders and managers in the energy industry
- Professionals seeking to enhance their collaboration and problem-solving skills

RETREAT METHODOLOGY:

- Interactive workshops and case studies
- Group discussions and team-building activities
- Expert presentations and panel discussions
- Networking opportunities and social events
- Team bonding activities and games

RETREAT OUTLINE

- Cross-Functional Collaboration
- Managing People in Team Dynamics
- Effective Communication for Collaboration
- Problem-Solving and Decision-Making
- Team Building and Leadership
- Team Bonding Activities
- Scenario Planning
- Case Study and Group activities

LOCATION: Doha, Qatar

DATE: Monday 22nd – Friday 26th June, 2026

COST: \$2,000.00 (Two Thousand U.S Dollars Only) per delegate.

The fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Material
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- City tour of Manchester
- Certification
- Group Photograph

PAYMENT ADVICE

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK.

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL MASTERCLASS ON E-GOVERNMENT, STRATEGIC LEADERSHIP AND GOOD GOVERNANCE FOR PUBLIC SECTOR LEADERS AND POLICY MAKERS (MANCHESTER, UNITED KINGDOM)

PREAMBLE

In today's rapidly changing world, effective leadership and good governance are more crucial than ever for driving sustainable development, promoting citizen well-being, and ensuring the long-term prosperity of nations.

Leaders and policy makers face complex challenges that require strategic thinking, innovative solutions, and a deep understanding of the intricate relationships between government, technology, and society.

This international masterclass is designed to bring together leaders and policy makers from different institutions and organization to share experiences, best practices, and innovative solutions in e-government, strategic leadership and good governance.

MASTERLCASS OBJECTIVES:

- Equip leaders and policy makers with the knowledge and skills necessary to develop and implement effective strategies for digital transformation and good governance.
- Foster a network of peers and experts in strategic leadership, e-government, and good governance.
- Provide a platform for sharing best practices and experiences in driving innovation and sustainability in government.

TARGET AUDIENCE:

- Public sector leaders and policy makers
- Public sector managers and administrators
- Civil society leaders and activists

MASTERCLASS OUTLINE

- Strategic Leadership and Good Governance (Global Perspective)
- Governance and Leadership Challenges
- E-Government (U.K's Model)
- Lean Thinking Philosophy
- Scenario Planning/Problem Solving
- Managing People in Team Dynamics
- Governance Best Practice
- Case Studies Analysis

DELIVERY METHODOLOGY

- Lectures
- Group exercise
- Use of case study

LOCATION: Manchester, United Kingdom

DATE: Monday 22nd – Friday 26th June, 2026

COST: \$2,000.00 (Two Thousand U.S Dollars Only) per delegate.

The fee covers:

- Course Registration
- Masterclass Briefcase
- Masterclass Material
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- City tour of Manchester
- Certification
- Group Photograph

PAYMENT ADVICE

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK.

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

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Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL WORKSHOP ON STRATEGIC LEADERSHIP DEVELOPMENT FOR HEALTHCARE EXECUTIVES AND ADMINISTRATORS (DOHA, QATAR)

PREAMBLE

The healthcare landscape is rapidly evolving, driven by technological advancements, shifting patient needs, and increasing demands for quality and efficiency.

Effective leadership is crucial to navigate these changes and drive positive transformation in healthcare organizations.

This international workshop brings together healthcare executives and administrators to develop strategic leadership skills, share best practices, and explore innovative solutions to address the complex challenges facing the healthcare industry.

This international workshop is designed to equip participants with the contemporary knowledge and skills needed to lead their organizations towards excellence, sustainability, and improved patient outcomes.

WORKSHOP OBJECTIVES

At the end of this international workshop, participants will be able to:

- Enhance leadership capabilities to drive organizational change and improvement.
- Develop critical thinking and decision-making skills to address complex healthcare challenges.
- Encourage innovative thinking and collaboration to drive positive transformation.
- Develop effective communication strategies to engage stakeholders and build strong relationships.
- Understand and navigate the complex healthcare landscape, including regulatory, financial, and operational challenges.

WORKSHOP FOCUS

- Strategic Leadership in Healthcare (Rwanda's perspective)
- Building Effective Team Bonding
- Decision-Making and Problem-Solving
- Lean thinking Philosophy
- Scenario Management: Tools for Navigating Risk
- Innovation and Collaboration
- Effective Communication
- Case Study Analysis

TARGET PARTICIPANTS

All those saddled with the responsibility of managing and making key and strategic policy for the development of healthcare sector.

WORKSHOP METHODOLOGIES

- Classroom lectures
- Group exercise
- Role play
- Case study

DATE: Monday 6th – Friday 10th July, 2026

VENUE: Doha, Qatar

COURSE FEE: \$2,000.00 (Two Thousand U.S Dollars Only) Per Participant. This fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- Certification
- Group Photograph
- Adventurous City tour

PAYMENT ADVICE

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with the following account details:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

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Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL WORKSHOP ON GLOBAL PERSPECTIVES IN COLLECTIVE BARGAINING AND LABOUR MANAGEMENT FOR LEADERS: A.I PERSPECTIVE (MANCHESTER, UNITED KINGDOM)

PREAMBLE

In an increasingly interconnected world, collective bargaining and labour management practices are shaped by global trends, international labour standards, and diverse cultural contexts.

In a dynamic and evolving work environment, effective labour management is crucial for organizational growth and success.

This international workshop brings together labour leaders, practitioners, and experts from different organizations to share knowledge, experiences, and best practices in collective bargaining and labour management.

Therefore, this international workshop is designed to provide participants with a comprehensive understanding of collective bargaining, labour laws, and labour management best practices.

WORKSHOP OBJECTIVES:

- Share global perspectives and best practices in collective bargaining and labour management
- Discuss the impact of globalization, technological change, and other trends on labour relations
- Explore strategies for promoting fair labour practices, equity, and cooperation
- Foster networking and collaboration among labour leaders and practitioners from diverse backgrounds

WORKSHOP FOCUS

- Global Trends in Collective Bargaining: Overview of global trends in collective bargaining
- Impact of globalization and technological change on labour relations
- Global Perspectives on Collective Bargaining
- Best Practices in Collective Bargaining
- Role of labour unions, employer associations, and government agencies in Collective Bargaining
- Labour Management Cooperation
- Equity and Inclusion in the Workplace
- International Labour Standards and Labour Laws
- Case study analysis

DELIVERY METHODOLOGIES

- Lectures
- Panel discussions
- Group exercise
- Case studies

LOCATIONS: Manchester, United Kingdom

DATE: Monday 27th – Friday 31st July, 2026

COST: \$2,000.00 (Two Thousand U.S Dollars Only) per delegate.

The fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Material
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- City tour
- Certification
- Group Photograph

PAYMENT ADVICE

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK.

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

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Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)
Sort code: 082081335

INTERNATIONAL MASTERCLASS ON SCENARIO PLANNING AND STRATEGIC FORESIGHT FOR OPTIMAL PERFORMANCE (KIGALI, RWANDA)

PREAMBLE

In an increasingly complex and rapidly changing global economy, the organizations faces unprecedented challenges and uncertainties.

Scenario planning and strategic foresight offer powerful tools for navigating these uncertainties and building resilience in the face of an uncertain future.

This international masterclass is designed to provide participants with the knowledge, skills, and perspectives necessary to apply scenario planning and strategic foresight in their critical work.

MASTERCLASS OBJECTIVES:

The objectives of this masterclass are to:

- Equip participants with the knowledge and skills necessary to apply scenario planning and strategic foresight in their critical work.
- Enhance the organization's ability to anticipate and respond to emerging economic trends, risks, and opportunities.
- Inform policy decisions with scenario planning and strategic foresight.
- Foster a culture of strategic thinking and forward-looking analysis within an organization.

COURSE OUTLINE:

- Scenario Planning and Strategic Foresight: An Overview
- Strategic Decision Making
- Lean Thinking Philosophy
- Scenario Planning and Strategic Foresight in Practice
- Strategic Foresight and Futures Thinking
- Identifying Key Drivers and Uncertainties
- Developing Scenarios
- Case Studies Analysis

METHODOLOGY

The masterclass will be highly interactive, with a combination of lectures, discussions, case studies, and group exercises.

Participants will have the opportunity to share their experiences, ask questions, and learn from each other.

DATE: Monday 3rd – Friday 7th August, 2026.

LOCATION: Kigali, Rwanda

COURSE FEE: \$1,700.00 (One Thousand, Seven Hundred U.S. Dollars) Per Participant. This fee covers:

- Course registration
- Masterclass materials
- Intercontinental tea/coffee break
- Intercontinental buffet lunch
- Executive briefing kit
- Professional networking session
- Visit to Kigali Genocide Memorial
- City Tours of Kigali
- Certification
- Group photograph
- Closing ceremony dinner

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL MODERN LEADERSHIP & GOOD GOVERNANCE MASTERCLASS FOR LEGAL PRACTITIONERS (A.I MASTERY)

PREAMBLES

Legal practitioners are naturally positioned to ascend to the position of leadership due largely to the fact that lawyers are well respected personalities in the society.

However, globalization and the challenges of competition has made it necessary for lawyers to learn new skills particularly as it relates to modern leadership and management so as to ensure relevance and be on top of situations at all times.

Note that well groomed leaders are those with the attributes that drives performance, result oriented innovation and at the same time, accelerate sustainable result oriented growth, hence the essence of this workshop to strategically position legal practitioners for the challenges of globalization and competition.

WHO SHOULD ATTEND?

- Legal practitioners in both federal and state ministries, agencies and parastatals
- Private legal practitioners
- Corporate lawyers

WORKSHOP OBJECTIVES

The overall objective of this workshop is to develop and enhance participants' knowledge and skills in effective leadership/managerial abilities.

Specifically, at the end of this workshop, participants will be able to:

- Identify the roles and responsibilities of legal practitioners in the globalized and competitive management environment.
- Use modern management techniques that are relevant to their job
- Organize their activities and handle leadership issues more effectively
- Give optimum support to their organization and relate positively with other colleagues and the general public.

PROGRAM FOCUS

- Strategic Leadership
- Leadership and Good Governance: Global best practice
- Managing People in Team Dynamics
- Scenario Planning
- Effective Team Bonding
- Lean Thinking Philosophy
- Tough Decisions
- Managing Conflict with Power and Presence
- Case study analysis

DATE: Monday 17th – Friday 21st August, 2026.

LOCATION: Dar es Salaam, Tanzania

COURSE FEE: \$1,700.00 (One Thousand, Seven Hundred U.S. Dollars) Per Participant. This fee covers:

- Course registration
- Masterclass materials
- Intercontinental tea/coffee break
- Intercontinental buffet lunch
- Executive briefing kit
- Professional networking session
- Visit to Kigali Genocide Memorial
- City Tours of Kigali
- Certification
- Group photograph
- Closing ceremony dinner

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL MASTERCLASS ON EFFECTIVE RISK GOVERNANCE AND STRATEGIC DECISION MAKING (DOHA, QATAR)

PREAMBLE

In today's complex and rapidly changing organizational landscape, effective risk governance and strategic decision making are crucial for organizations to maintain stability, ensure compliance, and drive growth.

Effective risk governance and strategic decision making are essential for identifying, assessing, and mitigating risks that could impact the organizational stability.

However, risk governance and strategic decision making are not just about avoiding risks; they are also about seizing opportunities and driving growth.

This international masterclass is designed to equip participants with the knowledge, skills and competencies necessary to implement effective risk governance and strategic decision making.

MASTERCLASS OBJECTIVES

By the end of this workshop, participants will be able to:

- Understand the principles and practices of effective risk governance
- Develop and implement strategic decision-making models and frameworks
- Identify, assess and mitigate risks that could impact the organizational stability
- Develop and implement effective risk management strategies and frameworks
- Build and maintain effective relationships with stakeholders.

MASTERCLASS OUTLINE

- Risk Governance
- Strategic Decision-Making
- Risk Management Strategies
- Effective Risk Communication and Stakeholders Management
- Scenario Planning
- Lean Thinking Philosophy
- Strategic Leadership
- Case Studies Analysis

METHODOLOGY

The masterclass will be highly interactive, with a combination of lectures, discussions, case studies and group exercises.

Participants will have the opportunity to share their experiences, ask questions and learn from each other.

DATE: Monday 21st – Friday 25th September, 2026.

LOCATION: Doha, Qatar

COURSE FEE: \$2,000.00 (Two Thousand U.S. Dollars) Per Participant. This fee covers:

- Course registration
- Masterclass materials
- Intercontinental tea/coffee break
- Intercontinental buffet lunch
- Executive briefing kit
- Professional networking session
- City Tour of Doha
- Certification
- Group photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account below.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

**INTERNATIONAL MASTERCLASS ON
STRATEGIC COMMUNICATION, RISK
MANAGEMENT, AND DECISION MAKING
FOR EXECUTIVE ASSISTANTS, SECRETARIES
AND TECHNICAL AIDS IN FINANCIAL AND
REGULATORY INSTITUTIONS (DOHA, QATAR)**

RATIONALE:

In the dynamic and highly sensitive environment of financial and regulatory institutions, Executive Assistants, Secretaries and Technical Aides play a crucial role in supporting Chief Executives and high-ranking officials, their responsibilities extend beyond administrative support to include strategic communication, risk assessment, regulatory compliance, and high-level decision-making facilitation.

This specialized international masterclass is designed to equip Technical Aide to Top Management and Chief Executives with the advanced competencies required to operate effectively within a regulatory and financial environment.

The training will ensure that participants gain critical skills necessary to enhance efficiency and organizational effectiveness at the highest levels of governance.

MASTERCLASS OBJECTIVES:

At the end of this masterclass, participants will be able to:

- Develop effective communication strategies for high-level stakeholder engagement.
- Strengthen their risk management skills, focusing on financial compliance and regulatory oversight.
- Enhance decision-making capabilities using analytical tools and strategic frameworks.
- Improve proficiency in executive briefing preparation and policy documentation.
- Master protocol and stakeholder management in regulatory and financial environments.
- Utilize digital tools and automation to improve efficiency in executive support roles.

MASTERCLASS OUTLINE:

- Strategic Communication for Executive Assistants
- Regulatory and Compliance Risk Management
- Advanced Decision-Making and Critical Thinking
- Protocol and High-Level Stakeholder Engagement
- Technology, Digital Tools, and AI for Executive Efficiency
- Case Studies Analysis

TARGET PARTICIPANTS:

- Technical Aides
- Secretaries
- Executive Assistants
- Admin Officers
- Personal Assistants
- Special Assistants

METHODOLOGY:

- Interactive lectures with industry experts.
- Case studies relevant to central banking and financial regulation.
- Practical exercises on executive briefings and policy documentation.
- Simulations on decision-making and crisis management.
- Panel discussions with senior financial regulators and policy experts.

DATE: Monday 28th September – Friday 2nd October, 2026.

LOCATION: Doha, Qatar

COURSE FEE: \$2,000.00 (Two Thousand U.S. Dollars) Per Participant. This fee covers:

- Course registration
- Masterclass materials
- Intercontinental tea/coffee break
- Intercontinental buffet lunch
- Executive briefing kit
- Professional networking session
- City Tour of Kigali
- Certification
- Group photograph
- Closing ceremony/dinner

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

INTERNATIONAL MASTERCLASS ON PUBLIC SECTOR INNOVATION, STRATEGIC LEADERSHIP AND GOOD GOVERNANCE FOR EXECUTIVES AND POLICY MAKERS (DAR ES SALAAM, TANZANIA)

PREAMBLE

In today's rapidly changing world, the public sector faces increasing pressure to innovate, adapt, and respond to complex challenges.

Effective strategic decision making, innovation and good governance are essential for driving sustainable development, achieving organizational success, and meeting the needs of diverse stakeholders.

This international masterclass brings together experts, policymakers, and practitioners to share knowledge, experiences, and best practices in public sector innovation, strategic decision making, and good governance.

Therefore, this international masterclass is designed to equip participants with the contemporary knowledge, skills, and tools necessary to develop and implement effective strategies for national development through strategic leadership, innovation and good governance.

MASTERCLASS OBJECTIVES

- Equip participants with the knowledge and skills to drive innovation in the public sector
- Enhance strategic decision-making capabilities to improve public services and outcomes
- Foster good governance practices to ensure accountability and transparency
- Provide a platform for sharing best practices and experiences among participants
- Develop practical skills and strategies for implementing innovation and good governance in the public sector

MASTERCLASS FOCUS

- Lean Thinking Philosophy: Tool for Achieving Smart Government
- Leadership and Good Governance: Rwanda's Perspective
- Public Sector Innovation/Operations: A case of Rwanda
- Effective Team Bonding
- Strategic Leadership Development
- Scenario Planning
- Strategic Decision Making
- Case Study Analysis

TARGET PARTICIPANT

- Top executives of federal and state ministries, agencies and parastatals
- Policy makers
- Directors
- Legal practitioners
- Professionals

DELIVERY METHODOLOGY

- Lectures
- Brainstorming
- Group exercise
- Use of case study

LOCATION: Dar es Salaam, Tanzania

DATE: Monday 12th – Friday 16th October, 2026

COST: \$1,700.00 (One Thousand, Seven Hundred U.S Dollars Only) per delegate.

The fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Material
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- City tour
- Certification
- Group Photograph

PAYMENT ADVICE

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK.

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL MASTERCLASS ON SUSTAINABLE HUMAN RESOURCES DEVELOPMENT AND ARTIFICIAL INTELLIGENCE (AI) MASTERY FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS (KIGALI, RWANDA)

PREAMBLE

As we stand at the edge of a new era driven by technological advancements, the roles of Secretaries, Personal Assistants, and Admin Officers are evolving at an unprecedented pace. The proliferation of Artificial Intelligence (A.I) is reshaping the way we work, presenting both challenges and opportunities for professionals in administrative roles.

It is on the strength of the above that this international masterclass is designed to take an exploratory journey into the realm of practical Artificial Intelligence domain with a view to equipping participants with contemporary skills necessary for improved productivity.

WORKSHOP OBJECTIVES

The objective of this workshop is to provide participants with a practical understanding of Artificial Intelligence (A.I) and its application in the workplace. At the end of this workshop, participants will, amongst other things:

- Understand the basic concepts of Artificial Intelligence (A.I) and its application to work.
- Explore various Artificial Intelligence (A.I) tools and learn how to select relevant tools for their individual work situations.
- Understand how to fully integrate Artificial Intelligence (A.I) into their daily workflow.

WORKSHOP FOCUS

- Introduction to Artificial Intelligence (A.I)
- DeepSeek and its applications
- Chat GPT and its applications
- Chat GPT plugins and extensions
- Alternatives to Chat GPT (Bard & Bing)
- Images and Artificial Intelligence (A.I)
- Using Artificial Intelligence (A.I) at work
- Case studies and practical examples

TARGET AUDIENCE

- Secretaries
- Personal Assistants
- Admin Officers

BENEFITS FOR PARTICIPANTS

- Gain practical knowledge of A.I tools and applications relevant to administrative and secretarial roles.
- Learn how to leverage A.I to enhance efficiency and productivity.
- Network and share experiences with professionals in similar roles.

LOCATION: Kigali, Rwanda

DATE: Monday 26th – Friday 30th October, 2026

COST: \$1,700.00 (One Thousand, Seven Hundred U.S Dollars Only) per delegate.

The fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Material
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- Visit to Kigali Genocide Memorial
- City tour of Kigali
- Certification
- Group Photograph

PAYMENT ADVICE

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK.

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

INTERNATIONAL MASTERCLASS ON TERTIARY INSTITUTION GOVERNANCE AND STRATEGIC LEADERSHIP FOR TERTIARY INSTITUTION LEADERS AND GOVERNING COUNCIL MEMBERS (DOHA, QATAR)

PREAMBLE

In today's rapidly evolving educational landscape, tertiary institutions face unique challenges that require effective governance and strategic leadership.

Tertiary Institution Leaders and Governing Council Members play a vital role in shaping the future of their institutions, driving innovation, and ensuring sustainability.

This international masterclass is designed to provide a platform for polytechnic leaders to share best practices, learn from each other, and develop the skills and knowledge necessary to excel in governance and leadership roles.

KEY FOCUS AREAS

Tertiary institution governance structures and roles
Strategic leadership and decision-making
Innovation and industry partnership
Financial sustainability and resource management
Stakeholder engagement and community outreach

MASTERCLASS OBJECTIVES

- Equip Tertiary Institution Leaders and Governing Council members with the knowledge and skills necessary to excel in governance and leadership roles
- Foster a network of peers and experts in tertiary institution governance and leadership
- Provide a platform for sharing best practices and experiences
- Develop strategies for driving innovation and sustainability in polytechnics

MASTERCLASS OUTLINE

- Tertiary Institution Governance and Leadership: Best Practices
- Strategic Planning and Decision-Making
- Scenario Planning and Innovation
- Stakeholder Engagement and Communication
- Governance and Leadership Challenges
- Strategic Leadership and Change Management
- Case Studies and Group Discussions

TARGET PARTICIPANTS

- Vice Chancellors and Deputy Vice Chancellors
- Rectors and Deputy Rectors
- Provost and Deputy Provost
- Governing Council Members and Senior Administrators
- Leadership Teams of Tertiary Institutions
- Tertiary Institutions Governance and Leadership Professionals

LOCATION: Doha, Qatar.

DATE: Monday 1st – Friday 5th November, 2026

COST: \$2,000.00 (Two Thousand U.S Dollars Only) per delegate. This fee covers:

- Masterclass Registration
- Masterclass Briefcase
- Masterclass Material
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- Adventurous city tour
- Certification
- Group Photograph

PAYMENT ADVICE

Registration is expected to be followed with payment of the sum to:

Account Name: The Management House Africa Ltd.

Account Number: 1002912289 (Dollar)

Bank: KeyStone Bank

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

**INTERNATIONAL STRATEGIC LEADERSHIP &
MANAGEMENT DEVELOPMENT
MASTERCLASS FOR TOP ADMIN OFFICERS,
SECRETARIES AND SPECIAL ASSISTANTS
(DAR ES SALAAM)**

PREAMBLE:

Well groomed leaders are those with attributes that outlive performance, come up with result oriented innovativeness and at the same time accelerate sustainable result oriented growth.

With the rising need for managers and top officers to be involve in leadership and capacity building, it is important to consciously and deliberately trigger the sensibilities of officers within the management cadre for the purpose of unearthing their leadership traits necessary for growth, hence the essence of this masterclass.

MASTERCLASS OBJECTIVES:

At the end of the masterclass, participants are expected to have amongst other things, learn to;

- Identify and harness their Leadership Skills
- Apply knowledge gained to improve their organization as well as their personal lives
- Identify and harness their Leadership Skills
- Improve on their Leadership Skills

MASTERCLASS FOCUS:

- Strategic Leadership
- Leadership and Good Governance: Global best practice
- Managing People in Team Dynamics
- Scenario Planning
- Effective Team Bonding
- Lean Thinking Philosophy
- Tough Decisions
- Managing Conflict with Power and Presence
- Case study analysis

TARGET PARTICIPANTS:

- Top Executives of Federal and State Ministries, Agencies and Parastatals
- Top Admin Officers
- Special Assistants
- Personal Assistants
- Top Secretaries

DATE: Monday 23rd - Friday 27th November 2026

LOCATION: Dar es Salaam, Tanzania

COURSE FEE: \$1,700.00 (One Thousand, Seven Hundred U.S Dollars Only) per participant. This fee covers:

- Masterclass registration
- Lectures
- Masterclass material
- Intercontinental coffee/tea break
- Intercontinental lunch
- Adventurous city tour of Doha
- Certification
- Group photograph

PAYMENT ADVICE:

Registration is expected to be followed with payment of the sum to:

Bank Name: KEYSTONE BANK

Account Name: THE MANAGEMENT HOUSE AFRICA

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL MASTERCLASS ON SCENARIO PLANNING AND STRATEGIC LEADERSHIP FOR SENIOR SECURITY PERSONNEL (MANCHESTER, U.K)

PREAMBLE

As leaders in your respective organizations, you face increasingly complex and dynamic security challenges that demand innovative thinking, strategic foresight, and exceptional leadership.

This exclusive masterclass is designed to equip participants with cutting-edge scenario planning techniques, advanced strategic leadership skills, and proven decision-making frameworks.

Through interactive sessions, high-level case studies, and peer-to-peer discussions, participants will gain practical insights and tools on how to handle complex situations.

MASTERCLASS OBJECTIVE:

By the end of this masterclass, participants will have acquired advanced skills and knowledge in scenario planning and strategic leadership, enabling them to:

- Develop and apply scenario planning techniques
- Enhance their strategic leadership capabilities to drive organizational resilience and adaptability
- Strengthen their decision-making frameworks to navigate complex security challenges
- Foster collaboration and knowledge-sharing with peers and expert facilitators to stay ahead of evolving security risks

MASTERCLASS OUTLINE:

- Strategic Leadership
- Scenario Planning
- Strategic Decision-Making
- Lean Thinking Philosophy
- Managing People in the Security Value Chain
- Team Bonding Techniques
- Case Study Analysis

METHODOLOGY

The masterclass will be highly interactive, with a combination of lectures, discussions, case studies and group exercises.

Participants will have the opportunity to share their experiences, ask questions and learn from each other.

DATE: Monday 30th November – Friday 4th December, 2026.

LOCATION: Manchester, United Kingdom

COURSE FEE: \$2,000.00 (Two Thousand U.S Dollars Only) Per Participant. This fee covers:

- Course registration
- Masterclass materials
- Intercontinental Tea/coffee break
- Intercontinental Lunch break
- Masterclass Briefcase and materials
- City Tour of Manchester
- Certification
- Group photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

Bank Name: KEYSTONE BANK

Account Name: THE MANAGEMENT HOUSE AFRICA

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

THE STRENGTH OF THE AFRICAN WOMEN CONFERENCE: THE ROLE OF AFRICAN WOMEN IN SHAPING GOVERNANCE (KIGALI, RWANDA)

RATIONALE:

The paradox of the strength of the Africa woman as the home maker, keeper and provider yet consciously or unconsciously ignored in economic empowerment and state power sharing dynamics is to say but the least.

World over and Africa in particular, women have been known to organize and manage developmental projects for their sustenance. However, they have been faced with many challenges created by the environment and society.

It is therefore imperative to create an environment where women are trained and helped to improve and harness their inbuilt leadership potentials.

With the ever changing global trend, with more and more women in leadership and management, it is pertinent and time appropriate to have this conference aimed at enhancing and developing the Africa woman's strength in leadership.

CONFERENCE OBJECTIVES

At the end of this conference, participants are expected to have amongst other things learn to:

- Identify and harness their leadership skills
- Understand the inborn leadership trait in women
- Improve on their leadership skills
- Identify lapses in their management and leadership skill and improve on them
- Deal with rejection and discrimination
- Mentor and raise a new generation of women leaders
- Use information technology in management
- Balance her role as a manager and mother
- Deal with challenges of leadership in Africa religio-cultural and male dominated environment

CONFERENCE FOCUS

- General overview of leadership and women in leadership
- Leadership development
- Processes of leadership and skills for successful leadership management
- Effective conflict resolution and gender sensitivity
- Women in leadership and the home
- The women as an entrepreneur
- Stress management
- Women and technology. Need for ICT
- Breaking the ice

EXPECTED PARTICIPANTS

- Women in leadership and wives of top government functionaries
- Wives of governors and deputy governors
- Women in executive leadership or academic leadership
- Wives of honourable ministers and permanent secretaries
- Female ministers or commissioners
- Female permanent secretaries
- Wives of chief executive of federal and state parastatals
- Female directors of ministries, parastatals and agencies
- Women leaders in political parties, NGOs and CBOs
- Women in academics, media & business.

DELIVERY METHODOLOGIES

- Lectures
- Group discussion
- Role play
- case studies

LOCATION: Kigali, Rwanda

DATE: Monday 7th – Friday 11th December, 2026

FEE: \$1,700 (One Thousand Seven Hundred Dollars Only) per delegate. This covers all taxes and the following:

- Conference registration
- Lectures
- Conference material
- Intercontinental coffee/tea break
- Intercontinental lunch
- Visit to Kigali Genocide Memorial
- Adventurous city tour of Rwanda
- Certification
- Group photograph

INTERNATIONAL STRATEGIC LEADERSHIP & MANAGEMENT DEVELOPMENT MASTERCLASS FOR TOP ADMIN OFFICERS, SECRETARIES AND SPECIAL ASSISTANTS (KIGALI, RWANDA)

PREAMBLE:

Well groomed leaders are those with attributes that outlive performance, come up with result oriented innovativeness and at the same time accelerate sustainable result oriented growth.

With the rising need for managers and top officers to be involve in leadership and capacity building, it is important to consciously and deliberately trigger the sensibilities of officers within the management cadre for the purpose of unearthing their leadership traits necessary for growth, hence the essence of this masterclass.

MASTERCLASS OBJECTIVES:

At the end of the masterclass, participants are expected to have amongst other things, learn to;

- Identify and harness their Leadership Skills
- Apply knowledge gained to improve their organization as well as their personal lives
- Identify and harness their Leadership Skills
- Improve on their Leadership Skills

MASTERCLASS FOCUS:

- Strategic Leadership
- Leadership and Good Governance: Global best practice
- Managing People in Team Dynamics
- Scenario Planning
- Effective Team Bonding
- Lean Thinking Philosophy
- Tough Decisions
- Managing Conflict with Power and Presence
- Case study analysis

TARGET PARTICIPANTS:

- Top Executives of Federal and State Ministries, Agencies and Parastatals
- Top Admin Officers
- Special Assistants
- Personal Assistants
- Top Secretaries

DATE: Monday 14th - Friday 18th December 2026

LOCATION: Kigali, Rwanda

COURSE FEE: \$1,700.00 (One Thousand, Seven Hundred U.S Dollars Only) per participant. This fee covers:

- Masterclass registration
- Lectures
- Masterclass material
- Intercontinental coffee/tea break
- Intercontinental lunch
- Adventurous city tour of Doha
- Certification
- Group photograph

PAYMENT ADVICE:

Registration is expected to be followed with payment of the sum to:

Bank Name: KEYSTONE BANK

Account Name: THE MANAGEMENT HOUSE AFRICA

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL SUSTAINABLE PROCUREMENT, CONTRACT MANAGEMENT AND BUDGETING WORKSHOP FOR PROCUREMENT POLICY MAKERS (KIGALI, RWANDA)

PREAMBLE:

Effective Procurement and contract management has strategically emerged as the proven way of getting value for money and ensuring just in time performance in purchasing needed items, works and services for operational use.

In getting the best value for money conscious and professionalized procurement plans must be in alignment with the periodic budget for the overall purpose of achieving effectiveness in procurement and its management.

The world today is getting smaller by internationalization and globalization in all its operations and the need to stand tall in strategic procurement and sourcing is steadily becoming the norms and this workshop is strategically designed to induce in participant best practiced global procurement skills and techniques.

WORKSHOP OBJECTIVES

At the end of this workshop, participants will be able to:

- Key into national policy on procurement and contract management
- Use skills acquired to identify fraud in procurement and contract management line
- Participate effectively in the e-community
- Understand the detailed concept of globalization and procurement management.

WORKSHOP FOCUS

- E-procurement: Implementation strategy
- Strategic procurement plans
- Due process and international practices in procurement management and control
- Sustainable procurement policy and strategy
- Procurement and power of intuition
- Strategic sourcing: Pre-qualifying and selecting the right source
- Global procurement standard
- Case study analysis

TARGET PARTICIPANT

For top officers in both the private and public sector of the economy saddled with the responsibilities of designing and implementing procurement decisions.

DATE: Monday 14th – Friday 18th December, 2026

VENUE: M Hotel, Kigali, Rwanda

Course fee: \$1,700.00 (One Thousand Seven Hundred U.S. Dollars Only) per participant.

The fee covers:

- Course Registration
- Workshop Briefcase
- Workshop Materials
- Intercontinental Tea/Coffee Break
- Intercontinental Lunch Break
- Visit to Kigali Genocide Memorial
- Certification
- Group Photograph

PAYMENT ADVICE:

All payment should be made into THE MANAGEMENT HOUSE AFRICA ACCOUNT with KEYSTONE BANK

ACCOUNT DETAILS:

Name of Account: THE MANAGEMENT HOUSE AFRICA

Bank: KEYSTONE BANK

Account Number: 1002912289 (Dollar)

Sort Code: 082081335

Swift Code: PLNINGLA

The equivalent amount in Naira at the prevailing exchange rate can be paid to our naira account.

Name of Account: The Management House Africa

Bank: Keystone Bank

Account Number: 1005481115 (Naira)

Sort code: 082081335

INTERNATIONAL PARTNERS

- The Management House Africa Pty, Pretoria South Africa
- Conafric Pty L.t.d, Pretoria, South Africa.
- West Africa Institute of Public Administration and Governance (WAIPAG), Ghana.
- The Business School, U.K
- New College Manchester, U.K
- Navigate Consulting, Dubai, U.A.E
- Peace Education Initiative, Kigali, Rwanda

SOME REFERENCES

- Federal Mortgage Bank of Nigeria
- Ministry of Education
- Federal Ministry of Finance
- Federal Ministry of Interior
- National Broadcasting Commission
- Enugu State House of Assembly
- Ogun State House of Assembly
- Universal Basic Education Commission
- Nigeria Civil Defence Corps
- National Health Insurance Scheme
- The National Assembly
- Parliamentary Staff Association of Nigeria
- Federal Radio Corporation of Nigeria
- Salem Corporate Securities
- Hi-Tech Securities and Training Services
- National Union of Banks and other Financial Institutions
- Nigeria Social Insurance Trust Fund (NSITF)
- Association of Banks other Financial Institutions
- Auchi Polytechnic
- Yaba College of Technology
- Federal Fire Service
- National Orientation Agency
- Maritime Academy Oron
- Action Aid Nigeria
- Digital Bridge Institute
- Ministry of Works, Delta State
- Nigeria Shipper's Council
- University of Port Harcourt
- National Power Training Institute of Nigeria
- Federal Capital Territory Administration
- Guarantee Trust Bank Plc
- Min. of Justice, Bauchi State
- Supreme Court of Nigeria
- Rivers State Ministry of Budget and Economic Planning
- Federal Ministry of Environment
- National Open University of Nigeria
- Federal Ministry of Agriculture and Rural Development
- Development National Ear Care Centre, Kaduna
- Raw Material Research and Development Council
- Federal Polytechnic, Bida
- Bauchi State Ministry of Education
- Federal Ministry of Power
- National Sport Commission
- National Emergency Management Agency (NEMA)
- Tertiary Education Trust Fund (TETF)
- National Directorate of Employment (NDE)
- Nigerian Air force (NAF)
- Pipeline and Products Marketing Company Ltd(PPMC)
- Nigerian National Petroleum Corporation (NNPC)
- National Broadcasting Commission (NBC)
- Small & Medium Enterprises Development Agency of Nigeria (SMEDAN)
- Securities and Exchange Commission (SEC)
- Nigeria Export –Import Bank (NEXIM)
- Nigeria Navy
- Nigerian Communications Commissions (NCC)
- Central Bank of Nigeria (CBN)
- Federal Ministry of Agriculture and Food Security
- Federal Ministry of Aviation and Aerospace Development

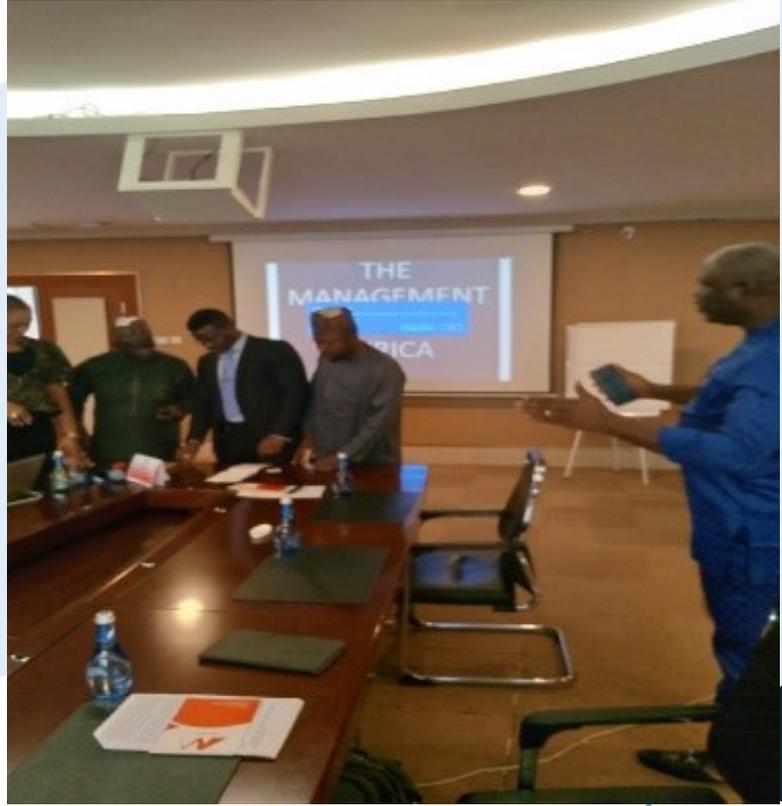
PICTURE GALLERY











SATUTORY DOCUMENTS



FEDERAL REPUBLIC OF NIGERIA

CERTIFICATE OF INCREASE IN ISSUED SHARE CAPITAL

OF

THE MANAGEMENT HOUSE AFRICA LTD

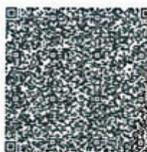
COMPANY REGISTRATION NO. 759918

The Registrar - General of Corporate Affairs Commission

hereby certifies that

puruant to the resolution and notice of increase in share capital dated the 13th August, 2024 and presented for filing on the 13th August, 2024 in respect of the above named Company, the increase in the issued share capital from ₦500000 to ₦1000000 by the creation of 500000.00 ordinary shares of ₦1 each has been registered with the Commission

Given under my hand at Abuja this 13th day of August, 2024



Hussaini Ishaq Magaji SAN
Registrar - General

CORPORATE AFFAIRS COMMISSION

(Established under the Companies and Allied Matters Act 1990)
PLOT 56, ANDOLE SQUARE, WUSE ZONE 5, ABUJA



FORM CAC 2

STATEMENT OF SHARE CAPITAL AND RETURN OF ALLOTMENT OF SHARES

Pursuant to Section 35(2)(c) & 129 DOCUMENT ASSESSED BY

RC NO. _____

NAME OF COMPANY
THE MANAGEMENT HOUSE AFRICA LTD

Date **17 JUL 2008**

A. STATEMENT OF SHARE CAPITAL

THE NOMINAL SHARE CAPITAL OF THE ABOVE NAMED COMPANY IS:

FIVE HUNDRED THOUSAND NAIRA **N=500,000**

DIVIDED INTO **FIVE HUNDRED THOUSAND ORDINARY** SHARES OF **N1.00K** EACH

B. RETURN OF ALLOTMENT OF SHARES

- Number of shares allotted payable in cash:
- Nominal amount of shares so allotted:
- Amount paid or due and payable on each share:
- Number of shares allotted for consideration other than
- Amount to be treated as paid on each such:
- The consideration for which such shares have been allotted is as follows:

500,000

N500,000

N1.00K

APPROVED BY
10 JUL 2008

Dated this **2ND** day of **JULY** 200**8**

Corporate Affairs Commission
Certified True Copy
17 JUL 2008

[Signature]
Director

CORPORATE AFFAIRS COMMISSION

(Established under The Companies and Allied Matters Act 1990)



123228

PLOT 565, NDOLA SQUARE, WUSE ZONE 5, ABUJA
FORM CAC 7

PARTICULARS OF DIRECTORS OR ANY CHANGE THEREIN Pursuant to Section 292(4)

RC.NO.

NAME OF COMPANY

THE MANAGEMENT HOUSE AFRICA LTD

PARTICULARS OF DIRECTORS

1.

Surname:	EKPO TO		
Other Names:	EMMANUEL, EKPO TO		
Nationality:	NIGERIAN	Age:	ADULT Years
Residential Address (in case of a corporation the registered or principal office)	NO. 2, DMU-ORAN CLOSE, OFF NWANBUO STREET, SHOLUYI-GBAGADA		
City:	LAGOS	State:	LAGOS
Remarks:	APPOINTED: <input checked="" type="checkbox"/>	RE-APPOINTED: <input type="checkbox"/>	RESIGNED: <input type="checkbox"/> REMOVED: <input type="checkbox"/>

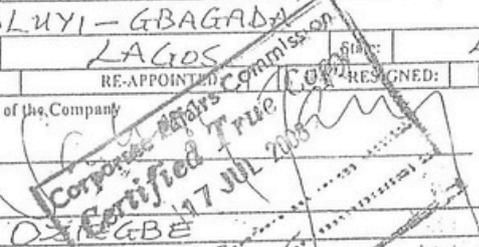
I consent to be a Director of the Company
Signature: Date: 2-7-2008



2.

Surname:	EKPO TO		
Other Names:	EMIKE MOFE-GRACE		
Nationality:	NIGERIAN	Age:	ADULT Years
Residential Address (in case of a corporation the registered or principal office)	NO. 2, DMU-ORAN CLOSE, OFF NWANBUO STREET, SHOLUYI-GBAGADA		
City:	LAGOS	State:	LAGOS
Remarks:	APPOINTED: <input checked="" type="checkbox"/>	RE-APPOINTED: <input type="checkbox"/>	RESIGNED: <input type="checkbox"/> REMOVED: <input type="checkbox"/>

I consent to be a Director of the Company
Signature: Date: 2-7-2008



3.

Surname:	OJEGBE		
Other Names:	JOY MOFE		
Nationality:	NIGERIAN	Age:	ADULT Years
Residential Address (in case of a corporation the registered or principal office)	NO. 2, DMU-ORAN CLOSE, OFF NWANBUO STREET, SHOLUYI-GBAGADA		
City:	LAGOS	State:	LAGOS
Remarks:	APPOINTED: <input checked="" type="checkbox"/>	RE-APPOINTED: <input type="checkbox"/>	RESIGNED: <input type="checkbox"/> REMOVED: <input type="checkbox"/>

I consent to be a Director of the Company
Signature: Date: 2-7-2008



Simplifying Tax, Maximizing Revenue

TAX CLEARANCE CERTIFICATE

TCC NO : 225422831092
 TAX OFFICE : MSTO GARKI
 DATE : 2025-01-02

Name of Company : THE MANAGEMENT HOUSE AFRICA LTD
 RC No : 759918
 Date of Incorporation : 2008-07-16
 TIN : 09021191-0001
 FIRS ID : 2101110021092
 Business Address : plot 596, ahmadu bello way gar
 Business Status : Commenced Business 2013-01-01



This is to certify that the above named company has rendered Income Tax, Value Added Tax, Information Technology Development Levy, Education Tax, as well as other tax returns and paid the assessed taxes in accordance with the relevant tax laws for all years including the past three assessment years as detailed hereunder.

	Assessment Year 2022	Assessment Year 2023	Assessment Year 2024
Revenue	NGN 63,061,448.43	NGN 96,423,418.38	NGN 25,874,593.60
Assessible Profit/Loss	NGN 1,590,000.01	NGN 3,999,999.59	NGN 1,333,333.40
Total Profit	NGN 1,590,000.01	NGN 3,999,999.59	NGN 1,333,333.40
Tax Payable	NGN 318,000.00	NGN 799,999.92	NGN 266,666.68
Tax Outstanding (If Any)	NGN 0.00	NGN 0.00	NGN 0.00

Source of Income : Wholesale on a fee or contract basis
 Other Comments : Issued
 This Certificate Expires on : 2025-12-31



YAKUBU AJOGE
 Tax Controller

Official Stamp Impression

Name & Rank of Approving Officer



0242255

Original



National Pension Commission

Pension Clearance Certificate

Employer Code **PR000759918**

This is to Certify that

THE MANAGEMENT HOUSE AFRICA RC. No 759918

has complied with the provisions of the Pension Reform Act 2004
The details of compliance are as follows:

Description	Year..... 2022	Year..... 2023	Year..... 2024
Number of Employees	3	3	3
Pension Contributions Remitted to Employees RSAs (N)	151,200.00	151,200.00	151,200.00
Sum Assured for Group Life Insurance	-	-	5,400,000.00

This certificate expires on **31 DECEMBER, 2025**



Approved Signatory

Certificate No. ABJ/0048770



Federal Republic of Nigeria Industrial Training Fund

CERTIFICATE OF COMPLIANCE



This is to certify that THE MANAGEMENT HOUSE AFRICA LTD
Address SUITE 50, DANSVILLE PLAZA, APO, ABUJA

Has complied with year 2024 Industrial Training Fund Contribution
in accordance with the Laws of the Federal Republic of Nigeria cap. 19 Laws
of the Federation Section 6 subsections (1), (11), (111) of 2011 as amended

REGISTRATION NO. ABJ-001-9317

RECEIPT NO. 000568324

THIS CERTIFICATE EXPIRES 31ST DECEMBER 2025

Signature of Chilla Samson Sarah

CHILLA SAMSON SARAH
Name and Signature
Head Revenue Inspectorate
& Compliance

Area Office Stamp



Signature of Chukwu Obiama Perpetua

CHUKWU OBIAMA PERPETUA
Name and Signature
Area Manager

INDUSTRIAL TRAINING FUND



No. 00000405073

NIGERIA SOCIAL INSURANCE TRUST FUND
ECS CLEARANCE CERTIFICATE

ORIGINAL

Employer Registration No. 1004478916

This is to Certify that

THE MANAGEMENT HOUSE AFRICA LTD

RC No 759918

Has complied with the provisions of the Employees' Compensation ACT 2010 (ECA 2010)

The details of compliance are as follows:

Description	Year 2023	Year 2024	Year 2025
Number of Employees	3	3	3
ECS Contribution Level	PAID	PAID	PAID

This certificate expires on 31st December, 2025



25 FEB, 2025

[Handwritten Signature]
Approved Signature

BUREAU OF PUBLIC PROCUREMENT

www.bpp.gov.ng

Expiry Date

December-31-2025



11 Suleiman Barau Street,
Presidential Villa,
ABUJA-NIGERIA

Interim Registration Report (IRR)

This is to certify the registration of
THE MANAGEMENT HOUSE AFRICA LTD

Company Registration No. **759918**

Nigeria Owned / Private Company Limited by Guarantee

in the National Database of Particulars, Categorization, and Classification of Contractors, Consultants and Service Providers.



FIRS	PENCOM	NSITF	ITF
Compliant	Compliant with 3 personnel, as obtained from PENCOM.	Compliant	2 personnel registered. Turnover less than 50 million. NO ITF Certificate

BUSINESS CATEGORIES (NOTE: Only categories with asterisk (*) have been verified by BPP)
Management Services | Local Training Providers |

Generated on **April-09-2025**

Ref. No. **0000-0015-5712**



NCMD 006573

NIGERIAN COUNCIL FOR MANAGEMENT DEVELOPMENT

Certificate of Accreditation

It is hereby certified that,

The Management House Africa

Having met the eligibility requirements to be a professional Training Institution/firm in Nigeria, is hereby declared an

Accredited Management Training Institution

Signed and sealed in FCT, Nigeria.
Renewal



DIRECTOR-GENERAL

November, 2025
DATE

Valid Till : **November, 2028**

VERIFIABLE EVIDENCE OF PREVIOUS JOB DONE

NATIONAL DEFENCE COLLEGE NIGERIA

NDC/COMDT/02/G



National Defence College Nigeria
Herbert Macaulay Way (North)
P.M.B. 323 Garki,
Abuja - Nigeria
Tel: +234 909 977 7440
Email: coord@ndc.gov.ng
defencecollege@ndc.gov.ng
website: www.ndc.gov.ng

The Training Coordinator
Management House Africa
Suite 50 Dansville Plaza
5 David Ejoor Crescent
Behind AP Filling Station
Apo
ABUJA

6 September 2023

**RE: SPECIAL INVITATION TO THE INTERNATIONAL WOMEN'S
CONFERENCE ON DEVELOPING THE AFRICA WOMAN'S
LEADERSHIP POTENTIALS (A MIND MAPPING TECHNIQUE)
KIGALI, RWANDA**

1. I am directed to present the compliments of the Commandant, National Defence College and to acknowledge the receipt your letter dated 14 July 2023 in respect of the above subject. I am to further state that 2 personalities have been selected as nominees to participate in the Conference slated for Monday, 9 – Friday, 13 October 2023. Please kindly find enclosed the list of the nominees for the event. Equally attached are the International Passport Data pages for both nominees to facilitate their entries to Rwanda.
2. While anticipating your prompt response, please kindly accept the firm assurances of the Commandant's highest regards, Sir.


JA FASANMADE
Commander
for Commandant



NIGERIAN CONTENT DEVELOPMENT & MONITORING BOARD

NCDMB CORPORATE HEADQUARTERS: NIGERIAN CONTENT TOWER, OX-BOW LAKE ROAD, P.M.B 10, YENAGOA, BAYELSA STATE
e-mail: info@ncdmb.gov.ng Website: www.ncdmb.gov.ng

NCDMB/DLS/002/24/333
24th December 2024

The Managing Director,
THE MANAGEMENT HOUSE AFRICA LIMITED,
Connois Court, 12 J.I Chukwu Crescent,
Off N.E Edouk Street, Phase 2,
NAF Valley Estate, Asokoro, Abuja.

Dear Sir/Ma,

NOTICE OF CONTRACT AWARD

I have the pleasure to convey to you the decision of the Tenders Board of the Nigerian Content Development and Monitoring Board (NCDMB) dated 19th of December 2024 to award your company the contract to train 100 Niger-Delta youths in GSM and Laptop repairs.

The contract price is **N94,600,000 (Ninety-Four Million, Six Hundred Thousand Naira only)** only inclusive of taxes and shall remain fixed throughout the duration of the contract. The completion period of this contract is **twelve (12) months**.

If the award of the contract is acceptable to you, you are required within three (3) days from the date of receipt of this notice to forward to the Board your letter of acceptance.

Take Note that this Notice does not constitute a binding contract until a formal contract is executed by the parties.

The details of the terms and conditions governing the contract will be stipulated in a formal Agreement which shall be jointly executed by your good self and the Board.

You are expected to submit the under-listed documents along with your letter of acceptance:

- Letter of Authority to collect/receive the Contract when completed, and
- A valid company identity card of the authorised person.
- Certified True Copy (CTC) of your company's Certificate of Incorporation.
- CTC of Forms CAC 002 and 007

Yours faithfully,

FOR: NIGERIAN CONTENT DEVELOPMENT & MONITORING BOARD

NABOTH ONYESOH
Ag. Director, Legal Services

GOVERNING COUNCIL

Sen. Heineken Lokpobiri (Chairman), Rt. Hon. Ekperikpe Ekpo (Co-Chairman)
Engr. Sadiq Abubakar (Member), Mrs. Oritsemyiwa Eyesan (Member), Mrs. Bekearedebo Augusta Warrens (Member)
Dr. Raphael Samuel (Member), Mr. Gbenga Komolafe (Member), Mr. Olusegun Ayo Omosehin (Member)
Engr. Wole Ogunsanya (Member), Engr. Felix Omatsola Ogbe (Secretary)

RESTRICTED

TELEGRAM: NAVHEAD

Telephone.....
Reply should be addressed to
the Chief of the Naval Staff,
Nigerian Navy.



NIGERIAN NAVAL HEADQUARTERS
MINISTRY OF DEFENCE
PLOT 1092, MOHAMMADU BUHARI WAY
AREA 7, GARKI
P.M.B. 548
ABUJA.

Ref No. NHQ 018/28/93/A/TY/195

12 March 14
20

The Project Manager
The Management House Africa
Suite 50 Danville Plaza
5 David Ejoor Crescent
APO ABUJA

**RE: SPECIAL INVITATION TO ATTEND AN INTERNATIONAL WOMEN'S CONFERENCE ON
DEVELOPING THE AFRICAN WOMAN'S STRENGTH IN LEADERSHIP (PRETORIA SOUTH
AFRICA)**

Reference:

A. Letter from the Management House Africa dated 20 Feb 14.

1. I am directed to acknowledge Reference A, inviting the Nigerian Navy(NN) to participate in an international Women's Conference on developing the African Woman's Strength in Leadership. I am to further notify you that the Chief of the Naval Staff has approved the participation of the President of the Naval Officers Wives Association (NOWA) Mrs Lami O Jubrin and 2 other NOWA members for this all important event in South Africa. Lieutenant Commander IA Gambo with phone number 08099866633 will liaise on behalf of the NN on matters concerning the Conference.

2. I am to thank you immensely for considering the NN for this important event and please accept the highest regards of the Chief of the Naval Staff.

RO ADELEYE

Commodore

for Chief of the Naval Staff



195-28K

NAVAL OFFICERS' WIVES ASSOCIATION

National Secretariat: No. 3 Dame Patience Goodluck Jonathan Road, Along Command Guest House,
Off Meriata Muhammed Way, Asokoro District, Abuja FCT: 09-7831362
E-mail: nowanatsecabj@yahoo.com Website: www.nowang.org

The Project Manager
The Management House Africa
Suit 50 Danville Plaza
5 David Ejour Crescent
APO ABUJA

24 Mar 14

RE-SPECIAL INVITATION TO ATTEND AN INTERNATIONAL WOMEN'S CONFERENCE ON DEVELOPING THE AFRICAN WOMEN'S STRENGTH IN LEADERSHIP (PRETORIA SOUTH AFRICA)

Reference:

A. NHQ 018/28/93/A/TY/195.

1. As directed to liaise on behalf of the NN on matters concerning the conference vide Reference A. The sum of \$ 5,400 (Five Thousand Four Hundred) dollar had been paid as the registration fees for the National President and 2 other members in to the Management House African account No 1002912289 Keystone Bank.
2. I am therefore directed to forward herewith as Enclosed the List of NOWA members that would undertake the trip.
3. Please acknowledge and forward the letter of invitation for the conference to enable the Association process visa for the trip.

4. Please accept the assurances of the NOWA National President highest regards.



IA GAMBO

Lt Cdr

for NOWA National President

Enclosure:

1. List of NOWA Members for International Women's Conference to Republic of South Africa.



THE PRESIDENCY

**OFFICE OF THE SPECIAL ADVISER TO THE PRESIDENT ON NIGER DELTA
AND COORDINATOR OF THE PRESIDENTIAL AMNESTY PROGRAMME**

Reference: PRO/SAP&CAP/TMHA/2019/1098//C.2123

STATE HOUSE
ABUJA,
NIGERIA.

29th January, 2019.

The Managing Director,
THE MANAGEMENT HOUSE AFRICA,
Suite 50 Dansville Plaza,
5 David Ejoor Crescent,
Behind AP Filling Station,
By Legislative Quarters,
Apo-Abuja.

**ENGAGEMENT AS A CONSULTANT FOR THE CONDUCT OF A STRATEGIC LEADERSHIP
AND GOOD GOVERNANCE FOR RE-INTEGRATION MANAGEMENT SEMINAR FOR TOP
MANAGEMENT TEAM OF THE PRESIDENTIAL AMNESTY OFFICE IN MANCHESTER,
ENGLAND**

I am pleased to convey the approval of the Tenders Board for the award of contract as a Consultant for the Conduct of a Strategic Leadership and Good Governance for Re-Integration Management Seminar for Top Management Team Of the Presidential Amnesty Office in Manchester, England to your company, **MESSRS. THE MANAGEMENT HOUSE AFRICA**, at the total contract sum of **₦35,280,000.00 (Thirty-Five Million, Two Hundred and Eighty Thousand Naira)** only Inclusive of Taxes, with a completion period of one (1) month.

2. Please note that no variation shall be entertained. You are expected to adhere strictly to the Terms of Reference attached overleaf. You are advised to liaise with the Procurement Department for further details on the job and the Legal Department for execution of Contract agreement.
3. You are to formally accept or reject this contract offer in writing within 3 days of receipt.
4. Congratulations.

PROF. CHARLES QUAKER DOKUBO
Coordinator, Presidential Amnesty Programme



THE PRESIDENCY

**OFFICE OF THE SPECIAL ADVISER TO THE PRESIDENT ON NIGER DELTA
AND COORDINATOR OF THE PRESIDENTIAL AMNESTY PROGRAMME**

Reference: PRO/SAP&CAP/TMHA/2019/2133/I/C.3456

STATE HOUSE
ABUJA,
NIGERIA.

12th August, 2019.

The Managing Director,
THE MANAGEMENT HOUSE AFRICA,
Suite 50 Dansville Plaza,
5 David Ejoor Crescent,
Behind AP Filling Station,
By Legislative Quarters,
Apo-Abuja.

**ENGAGEMENT AS A CONSULTANT FOR THE CONDUCT OF AN INTERNATIONAL
CAPACITY ENRICHMENT AND DEVELOPMENT MASTER CLASS IN DEIRA, DUBAI (UAE)
AND PRETORIA (SOUTH AFRICA) FOR STAFF OF THE PRESIDENTIAL AMNESTY OFFICE**

I am pleased to convey the approval of the Tenders Board for the award of contract as a Consultant for the Conduct of an International Capacity Enrichment And Development Master Class In Deira, Dubai (UAE) and Pretoria (South Africa) for Staff of the Presidential Amnesty Office to your company, **MESSRS. THE MANAGEMENT HOUSE AFRICA**, at the total contract sum of **N38,751,195.00 (Thirty-Eight Million, Seven Hundred and Fifty-One Thousand, One Hundred and Ninety-Five Naira)** only Inclusive of Taxes, with a completion period of one (1) month.

2. Please note that no variation shall be entertained. You are expected to adhere strictly to the Terms of Reference attached overleaf. You are advised to liaise with the Procurement Department for further details on the job and the Legal Department for execution of Contract agreement.
3. You are to formally accept or reject this contract offer in writing within 3 days of receipt.
4. Congratulations.

PROF. CHARLES QUAKER DOKUBO
Coordinator, Presidential Amnesty Programme